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Please direct correspondence and questions to: Review Coordinator, Office of Strategic Planning

South Carolina

Omeagia Burgess, State Single Point of Contact, Grant Services, Office of the Governor, 1205 Pendleton Street—Room 477, Columbia, South Carolina 29201, Telephone: (803) 734-0494, FAX: (803) 734-0385

Texas

Tom Adams, Governor's Office, Director, Intergovernmental Coordination, P.O. Box 12428, Austin, Texas 78711, Telephone: (512) 463-1771, FAX: (512) 463-1880

Utah

Carolyn Wright, Utah State Clearinghouse, Office of Planning and Budget, Room 116, State Capitol, Salt Lake City, Utah 84114, Telephone: (801) 538-1535, FAX: (801) 538-1547

Vermont

Nancy McAvoy, State Single Point of Contact, Pavilion Office Building, 109 State Street, Montpelier, Vermont 05609, Telephone: (802) 828-3326, FAX: (802) 828-3339

West Virginia

Fred Cutlip, Director, Community Development Division, W. Virginia Development Office, Building #6, Room 553, Charleston, West Virginia 25305, Telephone: (304) 558-4010, FAX: (304) 558-3248

Wisconsin

Martha Kerner, Section Chief, State/Federal Relations, Wisconsin Department of Administration, 101 East Wilson Street—6th Floor, P.O. Box 7868, Madison, Wisconsin 53707, Telephone: (608) 266-2125, FAX: (608) 267-6931

Wyoming

Sheryl Jeffries, State Single Point of Contact, Herschler Building 4th Floor, East Wing, Cheyenne, Wyoming 82002, Telephone: (307) 777-7574, FAX: (307) 638-8967

Territories

Guam

Mr. Giovanni T. Sgambelluri, Director, Bureau of Budget and Management Research, Office of the Governor, P.O. Box 2950, Agana, Guam 96910, Telephone: 011-671-472-2285, FAX: 011-671-472-2825

Puerto Rico

Norma Burgos/Jose E. Caro, Chairwoman/Director, Puerto Rico Planning Board, Federal Proposals Review Office, Minillas Government Center, P.O. Box 4119, San Juan, Puerto Rico 00940-1119, Telephone: (809) 727-4444, (809) 723-6190, FAX: (809) 724-3270, (809) 724-3103

North Mariana Islands

State Single Point of Contact, Planning and Budget Office, Office of the Governor,

Saipan, CM, Northern Mariana Islands 96950

Virgin Islands

Jose George, Director, Office of Management and Budget, #41 Norregade Emancipation Garden Station, Second Floor, Saint Thomas, Virgin Islands 00802

Please direct all questions and correspondence about, intergovernmental review to: Linda Clarke, Telephone: (809) 774-0750, FAX: (809) 776-0069

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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-3917-N-74]

Office of the Assistant Secretary for Community Planning and Development; Notice of Proposed Information Collection for Public Comment, OMB Approval No. 2506-0020

AGENCY: Office of the Assistant Secretary for Community Planning and Development, HUD.

ACTION: Notice and request for comments.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject information collection.

DATES: Comments due: August 2, 1996.

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Reports Liaison Officer, Sheila E. Jones, Department of Housing & Urban Development, 451—7th Street, SW, Room 7230, Washington, DC 20410.

FOR FURTHER INFORMATION CONTACT: Clifton Barnhill, telephone number (202) 708-1322 (this is not a toll-free number) for copies of the proposed forms and other available documents. **SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of HUD,

including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond, such as using appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Small businesses or other small entities are not impacted by this information collection request.

This Notice lists the following information.

Title of Proposal: Application for CDBG Funds (HUD Form 4124) and Performance Assessment Report (HUD Form 4052).

OMB Control Number: 2506-0020.

Description of the need for the information and proposed use: Title I of the Housing and Community Development Act of 1974 established the Community Development Block Grant (CDBG) Program. The Program has two components—an entitlement component for metropolitan cities and urban counties and a nonentitlement component for small communities and rural areas. The Omnibus Budget Reconciliation Act of 1981 gave states the opportunity to assume administration of the nonentitlement component. Currently, 49 states (including Puerto Rico) administer the nonentitlement, or State CDBG Program. Only two states, New York and Hawaii, have not elected to assume administrative responsibility for the program. HUD is statutorily required to administer a nonentitlement program (commonly known as the "Small Cities Program") in any state which does not assume administration of the program.

Two forms are used for administration of the HUD-administrated Small Cities Program. These forms for which this information collection extension is requested are: (1) the application form for funds; and (2) the annual Performance Assessment Report (PAR) submitted annually by the grantees which enables HUD to track program progress.

HUD Form 4124 (the application) is used by units of general local government (jurisdictions) in New York to apply for funds and by HUD to rate and rank proposed projects for funding. In the New York Small Cities Program, the program is operated on a competitive basis and the application form is essential for the rating and ranking process to take place. The lack of an approved application form would

mean that nonentitled units of general local government in New York could not obtain fiscal year CDBG funds.

Funds are made available to jurisdictions in the State of Hawaii by formula which is set forth at 24 CFR 570.429. Only three jurisdictions in the State of Hawaii are eligible for the HUD-administered CDBG Small Cities Program; the three counties (islands) of Maui, Hawaii, and Kauai. The City of Honolulu is an entitlement city.

HUD Form 4052 is the Performance Assessment Report (PAR) which successful applicants (grantees) are required to submit to HUD on an annual basis in order to report program progress. HUD is statutorily required to monitor program participants for timely program progress and to annually report to Congress. Form 4052 is used in administration of both the Hawaii and New York Small Cities Programs. Failure to have an approved reporting

format would hamper HUD's ability to carry out the required monitoring/reporting responsibilities in New York and Hawaii. The information to be collected under this request is not available through any other source.

There are currently no information collection technologies uniformly on-line and available which would reduce the application and reporting burdens on all affected units of general local government. The information collection requirements have been reduced to the minimum necessary to meet statutory requirements.

HUD will not require participants to duplicate information that has been submitted in electronic formats (including the Consolidated Plan), except where current regulations continue to require paper copies. Where the required information has been submitted in "other official HUD reports", the requirements can be

satisfied by referencing the appropriate section(s) and providing a copy (either electronic and/or hard copy).

Technologies are being developed to achieve a uniform on-line electronic ability to collect performance data as well as disburse payments under current accounting guidelines. This will further reduce duplication of effort by providing localities the means to extract and use data from their own local data sources.

Agency form numbers: HUD Form 4124 & HUD Form 4052.

Members of affected public: The information collected under this request does not include information from individuals. The respondents are "local governments".

Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:

BURDEN OF COLLECTION

	Frequency	Number of respondents	Total hours per response	Total hours
Form 4124:				
Local	1	250	40	10,400
Federal	1	250	8	2,000
Form 4052:				
Local	1	585	8	4,680
Federal	1	585	8	4,680
Total		1,670		21,760

TOTAL ANNUALIZED COST

	Frequency	Number of respondents	×	Total hours per response	Total dollars
Form 4124:					
Local	1	\$23.8		10,400	\$247,520.00
Federal	1	23.8		2,000	47,600.00
Form 4052:					
Local	1	23.8		4,680	109,480.00
Federal	1	23.8		4,680	109,480.00
Total (including overhead expenses)					514,080.00

Over the next three years there will be 584 estimated total projects in active status under the New York Small Cities Program. An estimated 250 applications (form 4124) for funds were submitted in FY 95. The Small Cities Program for Hawaii provides grants to only three eligible grantees: the counties of Maui, Hawaii, and Kauai. These figures are based on recent experience and field projections of local applicants and the most current estimates of the number of open/active (and not expected to close-out) grants over the next three (3) years.

Status of the proposed information collection:

Type of Review: Continuation, without change, of a previously approved collection. The forms are unchanged over the past fifteen years.

Authority: Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: May 28, 1996.

Andrew Cuomo,
Assistant Secretary for Community Planning
and Development.

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[Docket No. FR-3917-N-87]

Office of the Assistant Secretary for Housing—Federal Housing Commission; Notice of Proposed Information Collection for Public Comment

AGENCY: Office of the Assistant Secretary for Housing—Federal Housing Commissioner, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for