

records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that (1) propose the destruction of records not previously authorized for disposal, or (2) reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 USC 3303a(a).

**DATES:** Request for copies must be received in writing on or before December 9, 1996. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

**ADDRESSES:** Address requests for single copies of schedules identified in this notice to the Records Appraisal and Disposition Division (NIR), National Archives and Records Administration, College Park, MD 20740. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

**SUPPLEMENTARY INFORMATION:** Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to

each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

#### Schedules Pending

1. Department of the Air Force (N1-AFU-96-29). Medical diagnostic records relating to special cardiographic procedures.

2. Department of the Air Force (N1-AFU-97-1). Authorization for early disposal of short-term temporary records due to closure of Reese Air Force Base and other bases.

3. Department of Health and Human Services, Food and Drug Administration (N1-088-96-3). Update of comprehensive schedule of Center for Biologics Evaluation and Research.

4. Department of Health and Human Services, Administration on Aging (N1-439-96-2). Pre-conference reporting system of the White House Conference on Aging.

5. Department of Justice, Federal Bureau of Investigation (N1-65-96-2). Elimination from the FBI retention plan of duplicative and/or unneeded general criteria for selection of excepted case files.

6. Department of State, Bureau of Administration (N1-59-96-17). The publication Key Officers of Foreign Service Posts.

7. Department of State (N1-59-96-29). International Merchant Purchase Authorization Card (IMPAC) files for all bureaus and offices except Office of Finance.

8. Department of State, Office of the Legal Adviser (N1-76-96-2). Source documentation collected in preparation of U.S.-Iran claims.

9. Environmental Protection Agency (N1-412-96-4). Source data files relating to in-house radiological research.

10. Federal Communications Commission (N1-173-96-1). Reduction in retention period for congressional correspondence.

11. National Archives and Records Administration (N1-64-96-2). Updates to the NARA comprehensive records disposition schedule.

12. Panama Canal Commission (N1-185-96-7). Audiovisual records pertaining to routine administration functions.

13. Social Security Administrative (N1-047-96-4). Referral and monitoring agency records of beneficiary treatments for alcohol and drug addiction.

Dated: October 10, 1996.

James W. Moore,

*Assistant Archivist for Records Administration.*

[FR Doc. 96-27090 Filed 10-22-96; 8:45 am]

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## NATIONAL CREDIT UNION ADMINISTRATION

### Information Collections; Comment Request for Re-Clearance

October 23, 1996.

The National Credit Union Administration (NCUA) intends to submit the following public information collection requests to the Office of Management and Budget (OMB) for review and clearance under the Paperwork Reduction Act of 1995 (P.L. 104-13, 44 U.S.C. Chapter 35). These information collections are published to obtain comments from the public. Public comments are encouraged and will be accepted for 60 days from the date listed at the top of this page in the Federal Register.

Copies of the information collection requests, with applicable supporting documentation, may be obtained by calling the NCUA Clearance Officer, Suzanne Beauchesne, (703-518-6412). Comments and/or suggestions regarding the information collection requests should be directed to Ms. Beauchesne, at the National Credit Union Administration, 1775 Duke Street, Alexandria, Virginia 22314-3428; Fax No. (703) 518-6433; E-Mail Address: SUEB@NCUA.GOV within 60 days from the date of this publication in the Federal Register. Comments should also be sent to OMB Desk Officer, Mr. Alexander Hunt, at the following address: OMB Reports Management Branch, New Executive Office Building, Room 10202, Washington DC 20530.

#### National Credit Union Administration

*OMB Number:* 3133-0135.

*Form Number:* 1343.

*Type of Review:* Reinstatement, with change, of a previously approved collection for which approval has expired.

*Title:* ACH Program Data Form.

*Description:* 12 U.S.C. 1755 and 1782(c). The Code of Federal Regulation 31 CFR Part 206, § 206.4 states: "(a) All funds are to be collected and disbursed by Electronic Funds Transfer (EFT) when cost-effective, practicable, and consistent with current statutory authority." Section 206.4(a)(4) further states: "EFT will be adopted as the standard method of payment for federal program payments originated by

agencies or their agents." On April 26, 1996, President Clinton signed the omnibus budget bill which included the Electronic Funds Transfer Act making it mandatory for all federal agencies to make payments electronically by January 1, 1999.

**Respondents:** Federal and State Credit Unions.

**Estimated Number of Respondents/Recordkeepers:** 12,000.

**Estimated Burden Hours Per Response:** 15 minutes.

**Frequency of Response:** Once.

**Estimated Total Annual Burden Hours:** 3,000 hours.

**Estimated Total Annual Cost:** \$8,640.

**OMB Number:** 3133-0053.

**Form Number:** 4501 and 9610.

**Type of Review:** Reinstatement, without change, of a previously approved collection for which approval has expired.

**Title:** Report of Official.

**Description:** 12 U.S.C. 1761, The Federal Credit Union Act, expressly mandates that federally-insured credit unions submit a Report of Officials annually to NCUA.

**Respondents:** Federally-insured Credit Unions.

**Estimated Number of Respondents/Recordkeepers:** 11,518.

**Estimated Burden Hours Per Response:** 30 minutes.

**Frequency of Response:** Annually.

**Estimated Total Annual Burden Hours:** 5,979.

**Estimated Total Annual Cost:** None.

By the National Credit Union Administration Board on October 15, 1996.

Becky Baker,

Secretary of the Board.

[FR Doc. 96-27158 Filed 10-22-96; 8:45 am]

BILLING CODE 7535-01-U

## **NATIONAL INSTITUTE FOR LITERACY** **[CFDA No. 84.257M]**

### **Application for Adult Learning System Reform and Improvement Grant: Stage II Collaborative Development of Equipped for the Future (EFF) Adult Literacy Standards Cooperative Agreements**

**AGENCY:** The National Institute for Literacy.

**ACTION:** Notice.

**SUMMARY:** The National Institute for Literacy invites applications for a grant to support the development of content standards for the role of parent/family member through a consensus-building process. This grant will be part of the third phase of a four-phased initiative

whose ultimate goal is to reform and improve America's adult learning systems in order to enhance progress toward National Education Goal 6. This aim will be achieved through the development of voluntary content standards that communicate a clear vision for what adults need to know and be able to do in their roles as citizen, worker, and parent/family member and the building of consensus about these standards among key constituencies at the grassroots, state, and national levels. **DATES:** Applications must be received at the NIFL office by 4:30 pm on December 20, 1996; items delivered after that date will not be accepted.

**Note to Applicants:** This notice is a complete application package, except for required forms. Together with the NIFL Equipped for the Future Orientation Package, and the statute authorizing the program and applicable regulations governing the program, including the Education Department General Administrative Regulations (EDGAR), this notice contains all the information, regulations and instructions needed to apply for a grant under this competition.

**FOR FURTHER INFORMATION CONTACT:** Sondra Stein, National Institute for Literacy, 800 Connecticut Avenue, NW, Suite 200, Washington, DC 20006, TEL: 202-632-1508; FAX 202-632-1512, e-mail sstien@nifl.gov.

#### **SUPPLEMENTARY INFORMATION:**

##### **Definitions**

For purposes of this notice, the following definitions apply:

"Literacy" is an individual's ability to read, write, and speak in English, and compute and solve problems at levels of proficiency necessary to function on the job and in society, to achieve one's goals and develop one's knowledge and potential (as stated in the National Literacy Act of 1991).

"Adult Literacy System" means all individuals, programs, and organizations that are involved, directly and indirectly, in the delivery of literacy and basic skills services to adults. This includes, but is not limited to, people and groups involved in literacy policymaking, research and development, technical assistance, and service delivery.

"Adult Roles" means the following three major arenas of adult life and the obligations that pertain to each:

- Parent/family member.
- Citizen.
- Worker.

"Constituencies" are national, state or local organizations and individuals (in the public, nonprofit, and private sectors) that have a stake in developing content and performance standards for

the relevant role because the quality of role performance impacts their organization's achievement of its goals/mission.

"Consensus-building" includes the development of a convincing public argument for the use of "Equipped for the Future" standards by key constituencies and the conscious, ongoing effort to expand the number of individuals from key constituencies involved in standards development, use, marketing, and dissemination and to leverage the use of the standards at the national, state, and local levels by key segments of the workforce development system.

"Content Standards" are specific descriptions of what adults need to know and be able to do to perform the key activities identified in the standards framework.

"Generative skills" are skills or knowledge that are core to the performance of a wide range of tasks found in multiple roles and that are durable over time in face of changes in technology, work processes, and occupational demand.

"National Policy Group" is the body of nationally-recognized leaders in literacy and workforce development invited by the NIFL to provide policy guidance and consensus-building support to the EFF initiative.

"Performance Indicators" are descriptions of how achievement of the content standards will be demonstrated. They reflect the consensus of key stakeholders identified for the role being addressed.

"Planning Grant Recipients" are the eight projects that were funded to complete Phase 2 of the "Equipped for the Future" initiative. These grants end September 30, 1997.

"Purposes for Literacy," based on NIFL's survey of adult learners, means the following four general purposes that literacy serves in helping adults fulfill their roles:

- Providing access to information so adults can orient themselves in the world.
- Enabling adults to give voice to their ideas and have an impact on the world around them.
- Enabling adults to make decisions and act independently, without needing to rely on others.
- Building a bridge to the future by laying a foundation for continued learning, so adults can keep up with the world as it changes.

The EFF "Standards Framework" describes the building blocks for EFF content and performance standards. It provides a consensus definition, for