Labor to provide Welfare-to-Work (WtW) Grants to States and local communities to provide transitional employment assistance to move Temporary Assistance for Needy Families (TANF) recipients with significant employment barriers into unsubsidized jobs providing long-term employment opportunities. In order to receive formula grant funds, the statute provides that the State must submit a plan for the administration of the WtW grant. This Planning Guidance and Instructions for Submission of Annual State Plans addresses the information required from States which will enable them to qualify for the formula grant funds. Separate guidance will be issued for both the grants to the Indian tribes and the competitive grants.

### **II. Current Actions**

This request has currently been approved under an emergency clearance not to exceed March 31, 1998, this extension is needed in order to complete the collection of this information.

*Type of Review:* Extension. *Agency:* Employment and Training Administration.

*Title:* Planning Guidance and Instructions for Submission of Annual State Plans for Welfare-to-Work Formula Grants.

*OMB Number:* 1205–0382. *Affected Public:* State and local governments.

Total Respondents: 56.

Frequency: Annually.

Total Responses: 56.

Average Time per Response: 10 hours. Estimated Total Burden Hours: 560. Total Burden Cost (capital/startup): 0. Total Burden Cost (operating/

maintaining): 0.

Comments submitted in response to this comment request will be summarized and/or included in the request for the Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Date: October 21, 1997.

#### Peter E. Rell,

Director, Welfare-to-Work Grant Program Implementation Team. [FR Doc. 97–28503 Filed 10–27–97; 8:45 am] BILLING CODE 4510–30–M

#### DEPARTMENT OF LABOR

# Office of the Assistant Secretary for Veterans' Employment and Training,

Secretary of Labor's Advisory Committee for Veterans' Employment and Training; Notice of Open Meeting The Secretary's Advisory Committee for Veterans' Employment and Training was established under section 4110 of title 38, United States Code, to bring to the attention of the Secretary, problems and issues relating to veterans' employment and training.

Notice if hereby given that the Secretary of Labor's Advisory Committee for Veterans' Employment and Training will meet on Tuesday, December 9, 1997 and December 10, 1997, at the National Veterans' Training Institute (NVTI) in Denver, Colorado from 9:00 a.m. to 4:30 p.m.

Written comments are welcome and may be submitted by addressing them to: Mr. Thomas S. Keefe, Designated Federal Official, Office of the Assistant Secretary for Veterans' Employment and Training, U.S. Department of Labor, 200 Constitution Avenue, NW., Room S– 1315, Washington, DC 20210.

The primary items on the agenda are:Adoption of minutes of the

previous meeting

 Agency Update by Assistant Secretary-designate Espiridion Al Borrego

• Auditing of TAP and Case Management Classes at NVTI

• Discussion of the GAO report on Veterans' Employment and Training— October 1997

The meetings will be open to the public.

Persons with disabilities, needing special accommodations, should contact Mr. Thomas S. Keefe at telephone number 202–219–9105 no later than November 21, 1997.

Signed at Washington, DC this October 22, 1997.

#### Espiridion A. Borrego,

Acting Assistant Secretary of Labor for Veterans' Employment and Training. [FR Doc. 97–28502 Filed 10–27–97; 8:45 am] BILLING CODE 4510–79–M

#### LEGAL SERVICES CORPORATION

# Sunshine Act Meeting of the Board of Directors Finance Committee

TIME AND DATE: The Finance Committee of the Legal Services Corporation's Board of Directors will meet on November 14, 1997. The meeting will begin at 10:00 a.m. and continue until conclusion of the committee's agenda. LOCATION: Legal Services Corporation, 750 First Street NE.—10th Floor, Washington, DC 20002.

#### STATUS OF MEETING: Open.

#### MATTERS TO BE CONSIDERED:

1. Approval of agenda.

- 2. Approval of the minutes of the committee's meeting of September 19, 1997.
- 3. Review of Corporation's FY '97 budget and expenses through September 30, 1997.
- 4. Review breakdown of FY 1999 "budget mark."
- 5. Review guidelines for adoption, review and modification of the consolidated operating budget.
- 6. Review budget timetable, September 1997—January 1999.
- Consider and act on other business.
  Public comment.

**CONTACT PERSON FOR INFORMATION:** Victor M. Fortuno, General Counsel and Secretary of the Corporation, at (202) 336–8810.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Jean Edwards at (202) 336–8811.

Dated: October 23, 1997.

# Victor M. Fortuno,

General Counsel.

[FR Doc. 97–28588 Filed 10–23–97; 5:08 pm] BILLING CODE 7050–01–P

#### LEGAL SERVICES CORPORATION

# Sunshine Act Meeting of the Board of Directors

TIME AND DATE: The Board of directors of the Legal Services Corporation will meet on November 15, 1997. The meeting will begin at 10:00 a.m. and continue until conclusion of the Board's agenda. LOCATION: Legal Services Corporation, 750 First Street N.E.—10th Floor, Washington, DC 20002.

**STATUS OF MEETING:** Open, except that a portion of the meeting may be closed pursuant to a unanimous vote of the Board of Directors to hold an executive session. At the closed session, the Corporation's General Counsel will report to the Board on litigation to which the corporation is or may become a party, and the Board may act on the matters reported. Also, the Board will consider and act on an internal personnel issue relating to the Corporation's employee pension plan. The closing is authorized by the relevant provisions of the Government in the Sunshine Act [5 U.S.C. 552b(c) (2) & (10)] and the corresponding provision of the Legal Services Corporation's implementing regulation [45 CFR 1622.5 (a) & (h)]. A copy of the General Counsel's Certification that the closing

is authorized by law will be available upon request.

# MATTERS TO BE CONSIDERED:

**Open Session** 

- 1. Approval of agenda.
- 2. Approval of minutes of the Board's meeting of Sept. 20, 1997.
- 3. Approval of minutes of the Board's executive session meeting of Sept. 20, 1997.
- 4. Chairman's and Members' Reports.

5. President's Report.

- 6. Appointment of an *ad hoc* committee for annual performance evaluations of the President and Inspector General.
- 7. Consider and act on the report of the Board's Operations and Regulations Committee.
  - a. Consideration of public comment and action on final revisions to 45 CFR Part 1630, Costs Standards and Procedures.
  - b. Consideration of public comment and action on final rule 45 CFR Part 1643, Restriction on Assisted Suicide, Euthanasia and Mercy killing.
  - c. Consider and act on proposed changes to the structure of the Corporation's management.
- 8. Consider and act on the report of the Board's Finance Committee.
- 9. Consider and act on the report of the *Ad Hoc* Committee on Performance Reviews of the President and Inspector General.
  - a. Consider and act on proposed policies and procedures for annual performance reviews of the Corporation's President and Inspector General.
- 10. Consider and act on report on development of a strategic planning process.
- 11. Inspector General's Report.
- **Closed Session**
- 12. Briefing <sup>1</sup> by the Inspector General on the activities of the OIG.
- 13. Consider and act on an internal personnel issue relating to the Corporation's employee pension plan.
- 14. Consider and act on the General Counsel's report on potential and pending litigation involving the Corporation.

**Open Session** 

- 15. Consider and act on whether to change the date of the next annual meeting and, if so, to what date.16. Public comment.
- 17. Consider and act on other business.

**CONTACT PERSON FOR INFORMATION:** Victor M. Fortuno, General Counsel and Secretary of the Corporation, at (202) 336–8810.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Ms. Jean Edwards, at (202) 336–8811.

Dated: October 23, 1997.

#### Victor M. Fortuno,

General Counsel & Secretary of the Corporation. [FR Doc. 97–28589 Filed 10–23–97; 5:08 pm] BILLING CODE 7050–01–P

# LEGAL SERVICES CORPORATION

# Sunshine Act Meeting of the Board of Directors Ad Hoc Committee on Performance Reviews of the President and Inspector General

TIME AND DATE: The Ad Hoc Committee on Performance Reviews of the President and Inspector General of the Legal Services Corporation's Board of Directors will meet on November 14, 1997. The meeting will begin at 2:00 p.m. and continue until conclusion of the committee's agenda.

LOCATION: Legal Services Corporation, 750 First Street N.E.—10th Floor, Washington, DC 20002. STATUS OF MEETING: Open.

# MATTERS TO BE CONSIDERED:

1. Approval of agenda.

- 2. Approval of the minutes of the committee's meeting of July 13, 1997.
- 3. Consider and act on procedural matters, including personal performance plans for the President and the Inspector General, written submissions prior to interviews, and interview protocols.
- 4. Consider and act on other business.
- Public comment.

**CONTACT PERSON FOR INFORMATION:** Victor M. Fortuno, General Counsel and Secretary of the Corporation, at (202) 336–8810.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals

who have a disability and need an accommodation to attend the meeting may notify Jean Edwards at (202) 336– 8811.

Dated: October 23, 1997.

# Victor M. Fortuno,

General Counsel.

[FR Doc. 97–28590 Filed 10–23–97; 5:08 pm] BILLING CODE 7050–01–P

### LEGAL SERVICES CORPORATION

#### Meeting of the Board of Directors Operations and Regulations Committee

*Time and Date:* The Operations and Regulations Committee of the Legal Services Corporation's Board of Directors will meet on November 14, 1997. The meeting will begin at 10:00 a.m. and continue until the committee concludes its agenda.

*Location:* Legal Services Corporation, 750 First Street N.E.—10th Floor, Washington, DC 20002.

Status of Meeting: Open.

# MATTERS TO BE CONSIDERED:

#### **Open Session**

- 1. Approval of agenda.
- Approval of minutes of the committee's meeting of Sept. 19, 1997.
- 3. Consider public comment and act on final revisions to 45 CFR Part 1630, Costs Standards and Procedures.
- 4. Consider public comment and act on final rule, 45 CFR Part 1643, Restriction on Assisted Suicide, Euthanasia and Mercykilling.
- 5. Consider and act on memorandum regarding the status of LSC rulemaking and staff recommendations for FY 1998 rulemaking schedule.
- 6. Consider and act on proposed changes to the structure of the Corporation's management.

7. Consider and act on other business. Contact Person for Information: Victor

M. Fortuno, General Counsel and Secretary of the Corporation, at (202)

336–88ľ0.

Special Needs: Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Jean Edwards at (202) 336– 8811.

October 23, 1997.

#### Victor M. Fortuno,

General Counsel.

[FR Doc. 97–28591 Filed 10–23–97; 5:08 pm] BILLING CODE 7050–01–P

<sup>&</sup>lt;sup>1</sup> Any portion of the closed session consisting solely of staff briefings does not fall within the Sunshine Act's definition of the term ''meeting'' and, therefore, the requirements of the Sunshine Act do not apply to any such portion of the closed session. 5 U.S.C. 552(b)(a)(2) and (b). See also 45 CFR § 1622.2 & 1622.3.