

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

- Billing debtors, reporting delinquent debts to credit bureaus.
- Reporting to Office of Personnel Management for liquidating debts from retirement and other benefits.
- Disclosure of information from this system of records may also be made to commercial contractors (debt collection agencies) for the purpose of collecting delinquent debts as authorized by the Debt Collection Act (31 U.S.C. 3718).
- Disclosure of information in this system of records to any other Federal agency as necessary for the purpose of effecting administrative offset against the debtor to recoup a delinquent debt owed to the U.S. Government by the debtor.
- Disclosures to consumer reporting agencies pursuant to 5 U.S.C. 552a(b)(12) may be made from this system to "consumer reporting agencies" as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)); and the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3)).
- Also, see routine uses 1–5 and 8–13 of the Prefatory Statement, found at 46 FR 63502, December 31, 1981.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Both manual and machine-readable records.

RETRIEVABILITY:

By name, and invoice number as appropriate.

SAFEGUARDS:

Physical security, handling by authorized personnel only.

RETENTION AND DISPOSAL:

Retained until payment is received and account is audited, then disposed of in accordance with Records Control Schedule.

SYSTEM MANAGER(S) AND ADDRESS:

For records at location a: Director, Office of Financial Operations and Travel Management, U.S. Department of Commerce, Washington, DC 20230.

For records at location b: Comptroller, Office of the Comptroller, National Institute of Standards and Technology, Administration Building, Gaithersburg, Maryland 20899.

For records at location c: Director, Office of Budget and Finance, NOAA, Room 6811, Herbert C. Building, 14th Street and Constitution Avenue, NW, Washington, DC 20230.

For records at location d: Director, Office of Finance, U.S. Patent and Trademark Office, Washington, DC 20231.

For records at location e: Associate Director for Administration, Bureau of the Census, Federal Building 3, Washington, DC 20233.

For records at location f: Chief, Accounting Division, National Technical Information Service, Springfield, Virginia 22161.

For records at location g: Chief, Accounting Division, Economic Development Administration, U.S. Department of Commerce, 14th Street and Constitution Avenue NW, Washington, DC 20230.

NOTIFICATION PROCEDURE:

For ITA records at location a, information may be obtained from Director, Office of Management and Systems, ITA, U.S. Department of Commerce, Washington, DC 20230.

For all others at location a, information may be obtained from: Chief, Information Management Division, Office of Information Resources Management, U.S. Department of Commerce, Washington, DC 20230.

For records at location b, information may be obtained from: Deputy Director of Administration, National Institute of Standards and Technology, Gaithersburg, Maryland 20899.

For records at location c, information may be obtained from: Director, Administrative and Technical Services, National Oceanic and Atmospheric Administration, U.S. Department of Commerce, 14th Street and Constitution Avenue, NW, Washington, DC 20230.

For PTO records at location d, information may be obtained from: Assistant Commissioner for Administration, U.S. Patent and Trademark Office, Washington, DC 20231.

For records at location e, information may be obtained from: Associate Director for Administration, Bureau of the Census, Federal Building 3, Washington, DC 20233.

For NTIS records at location f, information may be obtained from: Associate Director for Financial and Administrative Management, National Technical Information Service, Springfield, Virginia 22161.

For records at location g, information may be obtained from: Director, Office of Public Affairs, EDA, U.S. Department of Commerce, Washington, DC 20230.

Requester should provide name and address, and invoice number as appropriate, pursuant to the inquiry

provisions of the Department's rules which appear in 15 CFR part 4b.

RECORD ACCESS PROCEDURES:

Requests from individuals should be addressed to: Same address as stated in the Notification procedure section above.

CONTESTING RECORD PROCEDURES:

The Department's rules for access, for contesting contents, and appealing initial determinations by the individual concerned appear in 15 CFR part 4b. Same address as stated in the Notification procedure section above.

RECORD SOURCE CATEGORIES:

Subject individual, those authorized by the individual to furnish information, contracting officer as appropriate, accounting records.

Dated: November 12, 1997.

Brenda S. Dolan,

Department of Commerce, Freedom of Information/Privacy Act Officer.

[FR Doc. 97-30221 Filed 11-17-97; 8:45 am]

BILLING CODE 3510-FA-P

DEPARTMENT OF COMMERCE

National Institute of Standards and Technology

Economic Impact Assessment of NIST Near-Field Scanning Measurements of Antennas Program

ACTION: Proposed collection; comment request.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce both paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before January 20, 1998.

ADDRESSES: Direct all written comments to Linda Engelmeier, Departmental Forms Clearance Officer, Department of Commerce, Room 5327, 14th and Constitution Avenue, NW, Washington, DC 20230.

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to Mr. Andrew Repjar, National Institute of Standards and Technology, Electrical and Electronics Engineering Laboratory, Mailcode

813.08, 325 Broadway, Boulder, Colorado 20899. He can be reached by phone at (303) 497-5703 or by e-mail at repjar@boulder.nist.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

NIST seeks to assess economic impacts of its program for near-field measurements of antennas. The respondents will be U.S. suppliers and users of microwave antennas used in satellites, earth terminals, radar and communications systems. The results will be applied by NIST for program evaluation purposes.

NIST conducts economic impact studies to (1) provide management with information on the nature and magnitude of NIST research projects, (2) to convey to the policy and budget processes the rates of return to society for expenditures by NIST, and (3) to provide data necessary to comply with the Government Performance and Results Act requirements. The resulting information is used both for evaluation of completed and ongoing research and related projects and for strategic planning.

The range of technology infrastructure developed in NIST laboratories and through cooperative projects with industry leverage the productivity of all stages of U.S. domestic economic activity (R&D, production, and marketing) and thereby increase economic growth and economic well being.

II. Method of Collection

Personnel of organizations in the U.S. microwave industry may respond to questionnaires by mail, fax, E-mail, or telephone.

III. Data

OMB Number: None.

Form Number: None.

Type of Review: Regular submission for a new requirement.

Affected Public: Personnel of organizations in the U.S. microwave industry and their customers.

Estimated Number of Respondents: 50.

Estimated Time Per Response: 30 minutes.

Estimated Total Annual Burden Hours: 25 hours.

Estimated Total Annual Cost: \$2,500 (25 hours × \$100 per hour for a senior level technical manager to respond). No equipment or maintenance costs are associated with this data collection.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information

is necessary for the proper performance of the function of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: November 10, 1997.

Linda Engelmeier,

Departmental Forms Clearance Officer, Office of Management and Organization.

[FR Doc. 97-30222 Filed 11-17-97; 8:45 am]

BILLING CODE 3510-13-P

DEPARTMENT OF COMMERCE

National Institute of Standards and Technology

Announcing a Meeting of the Computer System Security and Privacy Advisory Board

AGENCY: National Institute of Standards and Technology, Commerce.

ACTION: Notice of meeting.

SUMMARY: Pursuant to the Federal Advisory Committee Act, 5 U.S.C. App., notice is hereby given that the Computer System Security and Privacy Advisory Board will meet Tuesday, December 9, Wednesday, December 10, and Thursday, December 11, 1997 from 9 a.m. to 5 p.m. The Advisory Board was established by the Computer Security Act of 1987 (Pub. L. 100-235) to advise the Secretary of Commerce and the Director of NIST on security and privacy issues pertaining to federal computer systems. All sessions will be open to the public.

DATES: The meeting will be held on December 9, 10, and 11, 1997, from 9 a.m. to 5 p.m.

ADDRESSES: The meeting will take place at the National Institute of Standards and Technology, Gaithersburg, Maryland in the Administration Building, in Lecture room A on December 9 and 10 and in Lecture Room D on December 11.

Agenda

- Welcome and Overview
- Issues Update and Briefings
- Federal Security Impact—Pending Legislation Updates
- NIST Program Updates
- CIO Federal Briefings
- Discussion
- Pending Business
- Public Participation
- Agenda Development for January Meeting
- Work Plan for 1998
- Wrap-Up

PUBLIC PARTICIPATION: The Board agenda will include a period of time, not to exceed thirty minutes, for oral comments and questions from the public. Each speaker will be limited to five minutes. Members of the public who are interested in speaking are asked to contact the Board Secretariat at the telephone number indicated below. In addition, written statements are invited and may be submitted to the Board at any time. Written statements should be directed to the Information Technology Laboratory, Building 820, Room 426, National Institute of Standards and Technology, Gaithersburg, MD 20899-0001. It would be appreciated if fifteen copies of written material were submitted for distribution to the Board by December 2, 1997. Approximately 20 seats will be available for the public and media.

FOR FURTHER INFORMATION CONTACT: Mr. Edward Roback, Board Secretariat, Information Technology Laboratory, National Institute of Standards and Technology, Building 820, Room 426, Gaithersburg, MD 20899-0001, telephone (301) 975-3696.

Dated: November 12, 1997.

Elaine Buntin-Mines,

Director, Program Office.

[FR Doc. 97-30263 Filed 11-17-97; 8:45 am]

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DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

[I.D. 111297B]

Magnuson-Stevens Act Provisions; Essential Fish Habitat; Public meeting

AGENCY: National Marine Fisheries Service (NMFS), National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice of meeting.

SUMMARY: NMFS is convening a meeting of the west coast salmon essential fish habitat (EFH) technical team to review