

sessions regarding EMI activities; expansion of the Independent Study Program and EMI's Higher Education Program.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public with approximately 10 seats available on a first-come, first-serve basis. Members of the general public who plan to attend the meeting should contact the Office of the Superintendent, Emergency Management Institute, 16825 South Seton Avenue, Emmitsburg, MD 21727, (301) 447-1286.

Minutes of the meeting will be prepared and will be available for public viewing in the Office of the Superintendent, Emergency Management Institute, Federal Emergency Management Agency, Building N, National Emergency Training Center, Emmitsburg, MD 21727. Copies of the minutes will be available upon request 30 days after the meeting.

Dated: April 6, 1998.

**Kay C. Goss,**

*Associate Director, Preparedness, Training, and Exercises Directorate.*

[FR Doc. 98-10208 Filed 4-16-98; 8:45 am]

BILLING CODE 6718-01-P

## FEDERAL HOUSING FINANCE BOARD

### Sunshine Act Meeting; Announcing an Open Meeting of the Board

**TIME AND DATE:** 10:00 A.M., Wednesday, April 22, 1998.

**PLACE:** Board Room, Second Floor, Federal Housing Finance Board, 1777 F Street, N.W., Washington, D.C. 20006.

**STATUS:** The entire meeting will be open to the public.

#### MATTERS TO BE CONSIDERED DURING PORTIONS OPEN TO THE PUBLIC:

- Community Investment Cash Advance Proposed Rule.
- Standby Letter of Credit Proposed Rule.
- Interim Final Rule Amending Affordable Housing Program Regulation.

**CONTACT PERSON FOR MORE INFORMATION:** Elaine L. Baker, Secretary to the Board, (202) 408-2837.

**William W. Ginsberg,**

*Managing Director.*

[FR Doc. 98-10410 Filed 4-15-98; 3:30 pm]

BILLING CODE 6725-01-P

## GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0250]

### Proposed Collection; Comment Request Entitled Zero Burden Information Collection Reports

**AGENCY:** Office of Acquisition Policy, GSA.

**ACTION:** Notice of request for public comments regarding reinstatement to a previously approved OMB clearance 3090-0250, Zero Burden Information Collection Reports.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the Office of Acquisition Policy has submitted to the Office of Management and Budget (OMB) a request to review and approve a reinstatement of a previously approved information collection requirement concerning Zero Burden Information Collection Reports. GSA proposed to use a single, general control number for information collections that impose no burden upon the public.

**DATES:** Comment Due June 16, 1998.

**ADDRESSES:** Comments regarding this collection of information should be submitted to: Edward Springer, GSA Desk Officer, Room 3235, NEOB, Washington, DC 20503 and to Marjorie Ashby, General Services Administration (MVP), 1800 F Street NW, Washington, DC 20405.

**FOR FURTHER INFORMATION CONTACT:** Al Matera, Office of GSA Acquisition Policy (202) 501-1224.

**SUPPLEMENTARY INFORMATION:** The GSA is requesting the Office of Management and Budget (OMB) to reinstate information collection, 3090-0250, Zero Burden Information Collection Reports. This information collection consists of reports that do not impose collection burdens upon the public. These collections require information which is already available to the public at large or that is routinely exchanged by firms during the normal course of business. A general control number for these collections decreases the amount of paperwork generated by the approval process. Since May 1992, GSA has published two rules that fall under Information Collection 3090-0250: "Implementation of Public Law 99-506" published at 56 FR 29442, June 27, 1991, and "Industrial Funding Fee" published at 62 FR 38475, July 18, 1997.

#### Copy of Proposal

A copy of this proposal may be obtained from the GSA Acquisition Policy Division (MVP), Room 4011, GSA

Building, 1800 F Street, NW, Washington, DC 20405 or by telephoning (202) 501-3822, or by faxing your request to (202) 501-3341.

Dated: April 7, 1998.

**Ida M. Ustad,**

*Deputy Associate Administrator for Acquisition Policy.*

[FR Doc. 98-10246 Filed 4-16-98; 8:45 am]

BILLING CODE 6820-61-M

## GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0248]

### Submission for OMB Review; Comment Request Entitled Placement of Orders and Ordering Information

**AGENCY:** Office of Acquisition Policy, GSA.

**ACTION:** Notice of request for public comments regarding an extension to an existing OMB clearance (3090-0248). A request for public comments was published at 63 FR 5384, February 2, 1998. No comments were received from the public.

**SUMMARY:** The GSA hereby gives notice under the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), that it is requesting the Office of Management and Budget (OMB) to reinstate information collection, 3090-0248, Placement of Orders and Ordering Information. This information collection advances improved information technology usage by facilitating the use of electronic data interchange (EDI). GSA's Federal Supply Service has discontinued placing paper delivery orders and now maximizes the use of computer to-computer EDI. As an alternative, a contractor can receive EDI delivery orders through facsimile transmission. This extended use of EDI furthers congressional and executive branch policies that Federal agencies provide leadership in advancing environmental objectives through technology and the expanded use of electronic commerce.

**DATES:** May 18, 1998.

**ADDRESSES:** Send comments to Edward Springer, GSA Desk Officer, Room 3235, NEOB, Washington, DC 20503, and to Marjorie Ashby, General Services Administration (MVP), 18th & F Streets, NW, Washington, DC 20405.

**ANNUAL REPORTING BURDEN:** Respondents: 260; annual responses: 260; average hours per response: .30; burden hours: 130.

**FOR FURTHER INFORMATION CONTACT:** Al Matera, Office of GSA Acquisition Policy (202) 501-1224.

**Copy of Proposal**

A copy of this proposal may be obtained from the GSA Acquisition Policy Division (MVP), Room 4011, GSA Building, 18th & F Streets NW, Washington, DC 20405, or by telephoning (202) 501-3822, or by faxing your request to (202) 501-3341.

Dated: April 10, 1998.

**Ida M. Ustad,**

*Deputy Associate Administrator, Office of Acquisition Policy.*

[FR Doc. 98-10247 Filed 4-16-98; 8:45 am]

BILLING CODE 6820-61-M

**GENERAL SERVICES ADMINISTRATION**

**Aircraft Management Policy Advisory Board (AMPAB) of the Governmentwide Policy Board, Meeting**

**AGENCY:** General Services Administration.

**ACTION:** Meeting notice.

**SUMMARY:** Notice is hereby given that the General Services Administration (GSA) Aircraft Management Policy Advisory Board (AMPAB) of the Governmentwide Policy Board will meet from 1:00 p.m. to 3:00 p.m. on Monday, May 4, 1998 in the Main Auditorium at the General Services Administration Building, 18th & F Streets, NW., Washington, DC 20405. Notice is required by the Federal Advisory Committee Act, 5 U.S.C. App. 2, and the implementing regulation, 41 CFR 101-6.

The purpose of the meeting is to provide a forum for the AMPAB to present its findings and recommendations following a review of the management, operations and safety of aircraft owned or operated by, or for, the various Federal agencies. The scope of the AMPAB review included the state of aviation safety in non-Department of Defense government aircraft operations; the applicability of the Federal Aviation

Regulations to government aircraft, the role of GSA in Federal aircraft management, including, specifically, the responsibilities, authority and goals of the Interagency Committee for Aviation Policy (ICAP) and the efficacy of the Federal Aircraft Management Information Systems (FAMIS).

The meeting will be open to the public. The public is hereby afforded the opportunity to submit written statements and to speak at the meeting.

**FOR FURTHER INFORMATION CONTACT:**

Marty College (202) 208-7420, Executive Assistant to the GSA Aircraft Management Policy Advisory Board.

Dated: April 9, 1998.

**Beverly J. Sharkey,**

*Designated Federal Officer.*

[FR Doc. 98-10245 Filed 4-16-98; 8:45 am]

BILLING CODE 6820-34-M

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

[INFO-98-17]

**Proposed Data Collections Submitted for Public Comment and Recommendations**

In compliance with the requirement of Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 for opportunity for public comment on proposed data collection projects, the Centers for Disease Control and Prevention (CDC) will publish periodic summaries of proposed projects. To request more information on the proposed projects or to obtain a copy of the data collection plans and instruments, call the CDC Reports Clearance Officer on (404) 639-7090.

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the

agency's estimate of the burden of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques for other forms of information technology. Send comments to Seleda Perryman, CDC Assistant Reports Clearance Officer, 1600 Clifton Road, MS-D24, Atlanta, GA 30333. Written comments should be received within 60 days of this notice.

**Proposed Projects**

*1. Contents of a Request of Health Hazard Evaluation (0920-0102)—Extension—*In accordance with its mandates under the Occupational Safety and Health Act of 1970 and the Federal Mine Safety and Health Act of 1977, the National Institute for Occupational Safety and Health (NIOSH) responds to approximately 400 requests for health hazard evaluations each year to identify potential chemical, biological or physical hazards at the workplace. A NIOSH form is available for requesting these health hazard evaluations. This form provides the mechanism for employees, employers, and other authorized representatives to supply the information required by the regulations which govern the NIOSH health hazard evaluation program (42 CFR 85.3-1). The information provided is used by NIOSH to determine whether or not there is reasonable cause to justify conducting an investigation. The main purpose of investigations conducted in the health hazard evaluation program is to help employers and employees identify and eliminate occupational health hazards. Without the information requested on this form, NIOSH would be unable to perform its legislated function of conducting health hazard evaluations in workplaces. The total estimated annual cost to respondents is \$1,220.

| Respondents                         | Number of respondents | Number of responses/ respondent (in hrs.) | Average burden/ response (in hrs.) | Total burden (in hrs.) |
|-------------------------------------|-----------------------|---|------------------------------------|------------------------|
| Employees and Representatives ..... | 260                   | 1   | .2                                 | 52                     |
| Employers .....                     | 140                   | 1   | .2                                 | 28                     |
| Total .....                         |                       |   |                                    | 80                     |

*2. Assessing the Structure and Organizational Effectiveness of Community-Based Organizations (CBOs) for the Delivery of HIV*

*Prevention Programs—New—The Centers for Disease Control and Prevention, National Center for HIV, STD, and TB Prevention, Division of*

*HIV/AIDS Prevention—Intervention Research and Support, Program Evaluation Research Branch is planning to collect primary and secondary data*