

personnel offices and other pay and personnel employees located elsewhere who have a need for the record in the performance of their duties.

SAFEGUARDS:

Computers provide privacy and access limitations by requiring a user name and password match. Access to decentralized segments are similarly controlled. Only those personnel with a need to have access to the system are given user names and passwords. The magnetic tape backups have limited access in that users must justify the need and obtain tape numbers and volume identifiers from a central source before they are provided data tapes. Paper record and microfilm records are in limited access areas in locking storage cabinets.

RETENTION AND DISPOSAL:

Leave and Earnings Statements, and pay records are microfilmed and retained on site four years, then archived at the Federal Record Center, and destroyed when 50 years old. The official copy of the personnel record is maintained in the Official Officer Service Records, DOT/CG 626 for active duty officers, the Enlisted Personnel Record System, DOT/CG 629 for active duty enlisted personnel or the Official Coast Guard Reserve Service Record, OST/CG 576 for inactive duty reservists. Duplicate magnetic copies of the pay and personnel record are retained at an off site facility for a useful life of seven years. Paper records for waivers and remissions are retained on site six years three months after the determination and then destroyed. Paper records to determine legal sufficiency for garnishment are retained on site six years three months after the member separates from the service or the garnishment is terminated and then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

- a. All information on Coast Guard members other than b, c, and d, below:
 - (1) For active duty members of the Coast Guard: Chief, Office of Personnel, Department of Transportation, U.S. Coast Guard Headquarters, 2100 2nd Street, SW, Washington, DC 20593-0001.
 - (2) For Coast Guard inactive duty reserve members and retired Coast Guard reservists awaiting pay at age 60: Chief, Office of Readiness and Reserve, Department of Transportation, U.S. Coast Guard Headquarters, 2100 2nd Street, SW, Washington, DC 20593-0001.
 - b. For Coast Guard Waivers and Remissions: Chief, Personnel Services

Division (G-PS), Office of Personnel, U.S. Coast Guard Headquarters, 2100 2nd Street, SW, Washington, DC 20590-0001.

- c. For records used to determine legal sufficiency for garnishment of wages and pay records: Commanding Officer (LGL), U.S. Coast Guard Pay and Personnel Center, 444 S.E. Quincy Street, Topeka, KS 66683-3591.

For data added to the decentralized data segment the commanding officer, officer-in-charge of the unit handling the individual's pay and personnel record, or Chief, Administrative Services Division for individuals whose records are handled by Coast Guard Headquarters.

- e. For NOAA members: Commissioned Personnel Center, National Oceanic and Atmospheric Administration, 1315 East-West Highway, Room 12100, Silver Spring, MD 20910-3282.

NOTIFICATION PROCEDURE:

Inquiries should be directed to:

- a. For all information on Coast Guard members other than b., c., and d. below: Department of Transportation, U.S. Coast Guard Headquarters (G-SII), 2100 2nd Street, SW, Washington, DC 20593-0001.

- b. For records used to determine legal sufficiency for garnishment of wages and pay records: Commanding Officer, U.S. Coast Guard Pay and Personnel Center, 444 S.E. Quincy Street, Topeka, KS 66683-3591.

For data added to the decentralized data segment: The commanding officer or officer-in-charge of the unit handling the individual's pay and personnel record, or Chief, Administrative Services Division for individuals whose records are handled by Coast Guard Headquarters. Addresses for the units handling the individual's pay and personnel record are available from the individual's commanding officer.

- d. For all information on NOAA members: Commissioned Personnel Center, National Oceanic and Atmospheric Administration, 1315 East-West Highway, Room 12100, Silver Spring, MD 20910-3282.

RECORD ACCESS PROCEDURES:

Contact the addressee under notification procedures and specify the exact information you desire. Requests must include the full name and social security number of the individual concerned. Prior written notification of personal visits is required to ensure that the records will be available at the time of visit. Photographic proof of identity will be required prior to release of records. A military identification card,

drivers license, or similar document will be considered suitable identification.

CONTESTING RECORD PROCEDURES:

Contact the addressee under notification procedures and specify the exact information or items you are contesting and provide any documentation that justifies your claim. Correspondence contesting records must include the full name and Social Security Number of the individual concerned.

RECORD SOURCE CATEGORIES:

- a. The individual's record from the following systems of records:
 - (1) Official Officer Service Records, DOT/CG 626
 - (2) Enlisted Personnel Record System, DOT/CG 629
 - (3) Official Coast Guard Reserve Service Record, DOT/CG 676.
- Information is obtained from the individual, Coast Guard personnel officials, National Oceanic and Atmospheric Administration personnel officials, and the Department of Defense.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

Dated: May 18, 1998.

Eugene K. Taylor, Jr.,

*Office of the Chief Information Officer,
Department of Transportation.*

[FR Doc. 98-13700 Filed 5-21-98; 8:45 am]

BILLING CODE 4910-62-P

DEPARTMENT OF TRANSPORTATION

Federal Aviation Administration

Notice of Intent To Rule on Application To Impose and Use the Revenue From a Passenger Facility Charge (PFC) at the Phoenix Sky Harbor International Airport, Phoenix, Arizona

AGENCY: Federal Aviation Administration (FAA), DOT.

ACTION: Notice of intent to rule on application.

SUMMARY: The FAA proposes to rule and invites public comment on the application to impose and use the revenue from a PFC at Phoenix Sky Harbor International Airport under the provisions of the Aviation Safety and Capacity Expansion Act of 1990 (Title IX of the Omnibus Budget Reconciliation Act of 1990) (Pub. L. 101-508 as recodified by Title 49 U.S.C. 40117(c)(3)) and Part 158 of the Federal Aviation Regulations (14 CFR, Part 158).

DATES: Comments must be received on or before June 22, 1998.

ADDRESSES: Comments on this application may be mailed or delivered in triplicate to the FAA at the following address: Federal Aviation Administration Airports Division, P.O. Box 92007, Worldway Postal Center, Los Angeles, CA 90009.

In addition, one copy of any comments submitted to the FAA must be mailed or delivered to Mr. Neilson A. Bertholf, Jr., Aviation Director, City of Phoenix, 3400 Sky Harbor Blvd., Phoenix, AZ 85034-4420.

Air carriers and foreign air carriers may submit copies of written comments previously provided to the city of Phoenix under section 158.23 of FAR Part 158.

FOR FURTHER INFORMATION CONTACT: Mr. John P. Milligan, Supervisor, Standards Section, Airports Division, 15000 Aviation Blvd., Lawndale, CA 90261, Telephone: (310) 725-3621. The application may be reviewed in person at this same location.

SUPPLEMENTARY INFORMATION: The FAA proposes to rule and invites public comment on the application to impose and use the revenue from a PFC at the Phoenix Sky Harbor International Airport under the provisions of the Aviation Safety and Capacity Expansion Act of 1990 (Title IX of the Omnibus Budget Reconciliation Act of 1990) (Pub. L. 101-508 as recodified by Title 49 U.S.C. 40117 (c)(3)) and Part 158 of the Federal Aviation Regulations (14 CFR Part 158).

On April 30, 1998, the FAA determined that the application to impose and use the revenue from a PFC submitted by the city of Phoenix was substantially complete within the requirements of section 158.25 of Part 158. The FAA will approve or disapprove the application, in whole or in part, no later than July 30, 1998.

The following is a brief overview of application No. 98-05-C-00-PHX.

Level of the Proposed PFC: \$3.00.

Proposed Charge Effective Date: October 1, 1998.

Proposed Charge Expiration Date: March 1, 2002.

Total Estimated PFC Revenue: \$193,445,920.

Brief description of the proposed projects:

Construct Aircraft Rescue Firefighting Facility (ARFF); Reconstruct Runways 8L/26R and 8R/26L in Concrete; Expand Terminal 4 Facilities; Construct New Taxiway from Taxiway G to the South; Reconstruct Taxiway C in Concrete; Upgrade Aircraft Rescue Firefighting Facility #19; Procure New ARFF Vehicle; Reconstruct Terminal 2 Ramp; Construct Midfield, North/South

Taxiway T; Upgrade Airfield Guidance Sign System; Reconstruct Taxiway S; Construct Terminal 4 Holding Apron; Upgrade Airfield Security System.

Class or classes of air carriers which the public agency has requested not be required to collect PFCs: ATCO, Air Taxi/Commercial Operators: CAC, Commuters or Small Certificated Air Carriers with less than 7,500 enplanements each annually; CRAC, Large Certificated Route Air Carriers providing non-scheduled service with less than 7,500 enplanements each annually.

Any person may inspect the application in person at the FAA office listed above under **FOR FURTHER INFORMATION CONTACT**. In addition, any person may, upon request, inspect the application, notice, and other documents germane to the application, in person at the city of Phoenix Aviation Department.

Issued in Hawthorne, California, on May 1, 1998.

Herman C. Bliss,

Manager, Airports Division, Western-Pacific Region.

[FR Doc. 98-13749 Filed 5-21-98; 8:45 am]

BILLING CODE 4910-13-M

DEPARTMENT OF TRANSPORTATION

Federal Aviation Administration

Notice of Intent to Rule on Application (98-03-C-00-HTS) to impose and use the revenue from a passenger facility charge (PFC) at Tri-State Airport, Huntington, West Virginia

AGENCY: Federal Aviation Administration (FAA), DOT.

ACTION: Notice of Intent to Rule on Application.

SUMMARY: The FAA proposes to rule and invites public comment on the application to impose and use the revenue from a PFC at Tri-State Airport under the provisions of the Aviation Safety and Capacity Expansion Act of 1990 (Title IX of the Omnibus Budget Reconciliation Act of 1990) Pub. L. 101-508 and Part 158 of the Federal Aviation Regulations (14 CFR Part 158).

DATES: Comments must be received on or before June 22, 1998.

ADDRESSES: Comments on this application may be mailed or delivered in triplicate to the FAA at the following address:

Mr. Elonza Turner, Beckley Airports Field Office, Main Terminal building, 176 Airport Circle, Beaver, West Virginia 25813-9350.

In addition, one copy of any comments submitted to the FAA must be mailed or delivered to Mr. Larry G. Salyers, Airport Director of the Tri-State Airport Authority at the following address:

Tri-State Airport Authority, 1449 Airport Road, Unit 1, Box, Huntington, West Virginia 26505.

Air carriers and foreign air carriers may submit copies of written comments previously provided to the Tri-State Airport Authority under section 158.23 of Part 158.

FOR FURTHER INFORMATION CONTACT: Mr. Elonza Turner, Beckley Airports Field Office, Main Terminal Building 176 Airport Circle, Beaver, West Virginia 25813-9350 (Tel. 304-252-6216). The application may be reviewed in person at this same location.

SUPPLEMENTARY INFORMATION: The FAA proposes to rule and invites public comment on the application to impose and use the revenue from a PFC at Tri-State Airport under the provisions of the Aviation Safety and Capacity Expansion Act of 1990 (Title IX of the Omnibus Budget Reconciliation Act of 1990) (Pub. L. 101-508) and Part 158 of the Federal Aviation Regulations (14 CFR Part 158).

On April 10, 1998, the FAA determined that the application to impose and use the revenue from a PFC submitted by the Tri-State Airport Authority was substantially complete within the requirements of section 158.25 of Part 158. The FAA will approve or disapprove the application, in whole or in part, no later than July 8, 1998.

The following is a brief overview of the application.

Application number: 98-03-C-00-HTS.

Level of the proposed PFC: \$3.00.

Proposed charge effective date: July 1, 1998.

Proposed charge expiration date: August 1, 2000.

Total estimated PFC revenue: \$365,138.

Brief description of proposed projects: The PFC funds will be utilized to fund the local share of the following proposed AIP project.

- Design Snow Removal Equipment Building
- Acquire Aircraft Deicing Truck
- Acquire 4-Wheel Drive Pick-up With Snow Plow
- Acquire Security Vehicle
- Acquire Self Propelled Passenger Access Lift
- Construct Snow Equipment Building
- Conduct Drainage/Deicing study
- Reseal/Rehabilitate Airline Ramp