

seq.), and the provisions of § 216.39 of the Regulations Governing the Taking and Importing of Marine Mammals (50 CFR part 216).

Dated: July 1, 1998.

Ann Terbush,

*Chief, Permits and Documentation Division,
Office of Protected Resources, National
Marine Fisheries Service.*

[FR Doc. 98-18121 Filed 7-7-98; 8:45 am]

BILLING CODE 3510-22-F

COMMODITY FUTURES TRADING COMMISSION

Sunshine Act Meeting

TIME AND PLACE: 10:30 a.m., Tuesday,
July 28, 1998.

PLACE: 1155 21st St., N.W., Washington,
D.C., 9th Floor Conference Room.

STATUS: Closed.

MATTERS TO BE CONSIDERED: Rule
Enforcement Matter.

CONTACT PERSON FOR MORE INFORMATION:
Jean A. Webb, 202-418-5100.

Jean A. Webb,

Secretary of the Commission.

[FR Doc. 98-18250 Filed 7-6-98; 2:22 pm]

BILLING CODE 6351-01-M

COMMODITY FUTURES TRADING COMMISSION

Sunshine Act Meeting

TIME AND PLACE: 2:00 p.m., Wednesday,
July 29, 1998.

PLACE: 1155 21st St., N.W., Washington,
D.C., 9th Floor Conference Room.

STATUS: Closed.

MATTERS TO BE CONSIDERED:
Enforcement Matters.

CONTACT PERSON FOR MORE INFORMATION:
Jean A. Webb, 202-418-5100.

Jean A Webb,

Secretary of the Commission.

[FR Doc. 98-18249 Filed 7-6-98; 2:22 p.m.]

BILLING CODE 6351-01-M

DEPARTMENT OF DEFENSE

[DFARS Case 97-D035]

DD Form 2631, Performance Evaluation (Architect-Engineer)

AGENCY: Department of Defense (DoD).

ACTION: Notice and request for
comments regarding a proposed revision
of DD Form 2631.

SUMMARY: The Director of Defense
Procurement is proposing to revise the
form used for preparation of contractor
performance evaluations under
architect-engineer (A-E) contracts.
Additions are made to the form to
provide a more complete listing of the
disciplines and attributes to be
evaluated under A-E contracts, and the
descriptive rating terms are changed for
consistency with the terms used in
evaluating contractor performance
under supply and service contracts.

DATES: Comments on the proposed
revision should be submitted in writing
to the address shown below on or before
September 8, 1998.

ADDRESSES: Interested parties should
submit written comments to: Defense
Acquisition Regulations Council, Attn:
Ms. Amy Williams, PDUSD (A&T) DP
(DAR), IMD 3D139, 3062 Defense
Pentagon, Washington, DC 20301-3062.
Telefax (703) 602-0350.

E-mail comments submitted over the
Internet should be addressed to:
dfars@acq.osd.mil

Please cite DFARS Case 97-D035 in
all correspondence related to this issue.
E-mail comments should cite DFARS
Case 97-D035 in the subject line.

FOR FURTHER INFORMATION CONTACT: Ms.
Amy Williams, telephone (703) 602-
0131.

SUPPLEMENTARY INFORMATION:

A. Background

DoD uses DD Form 2631, Performance
Evaluation (Architect-Engineer), to
prepare contractor performance
evaluations under A-E contracts. DD
Form 2631 was developed primarily for
conventional design work relating to
construction of buildings and other
structures. Changes to the form are
needed to add disciplines and attributes
associated with other types of work
performed under A-E contracts, and to
address small business subcontracting
plan requirements. This proposed
revision of the form adds the following
to the list of disciplines and attributes
to be evaluated under A-E contracts
when applicable: Geospatial
Information Services; Chemistry; Risk
Assessment; Safety/Occupational
Health; Hydrographic Surveying; Field

Analysis; Innovative Approaches/
Technologies; and Implementation of
Small Business Subcontracting Plan.

In addition, the proposed revision
changes the five overall rating terms in
Block 12 of the form, for consistency
with the terms used in evaluating
contractor performance under supply
and service contracts, as follows:

From/To

Excellent—Exceptional

Above Average—Very Good

Average—Satisfactory

Below Average—Marginal

Poor—Unsatisfactory

The proposed revision also removes
the three descriptive terms
(Outstanding, Satisfactory, and
Unsatisfactory) used to rate the
disciplines and attributes listed in
Blocks 16, 17, and 19 of the form, and
replaces these terms with the five terms
proposed for use in the overall rating
category.

B. Regulatory Flexibility Act

The proposed revision is not expected
to have a significant economic impact
on a substantial number of small entities
within the meaning of the Regulatory
Flexibility Act, 5 U.S.C. 601, et seq.,
because the proposed changes to the
form are not expected to significantly
alter the manner in which contractor
performance is evaluated under A-E
contracts. Therefore, an initial
regulatory flexibility analysis has not
been performed. Comments are invited
from small businesses and other
interested parties. Please cite DFARS
Case 98-D035 in correspondence.

C. Paperwork Reduction Act

The Paperwork Reduction Act does
not apply because the proposed form
does not impose any information
collection requirements that require the
approval of the Office of Management
and Budget under 44 U.S.C. 3501, et
seq.

Michele P. Peterson,

*Executive Editor, Defense Acquisition
Regulations Council.*

BILLING CODE 5000-04-M

Proposed Revision of DD Form 2631, Performance Evaluation (Architect-Engineer)

PERFORMANCE EVALUATION (ARCHITECT-ENGINEER)				A-E CONTRACTOR I.D. NUMBER <i>(For ACASS use only)</i>					
				1. A-E CONTRACT NUMBER					
				2. CONSTRUCTION CONTRACT NUMBER					
IMPORTANT: Be sure to complete Performance section on back. If additional space is necessary for any item, use Remarks section on back.									
3. TYPE OF EVALUATION a. PHASE OF COMPLETION <input type="checkbox"/> INTERIM (_____ %) <input type="checkbox"/> FINAL <input type="checkbox"/> DESIGN <input type="checkbox"/> ENGINEERING SERVICES <input type="checkbox"/> CONSTRUCTION				b. COMPLETION (X one) <input checked="" type="checkbox"/> DESIGN <input type="checkbox"/> ENGINEERING SERVICES <input type="checkbox"/> CONSTRUCTION					
				c. X IF APPLICABLE <input type="checkbox"/> TERMINATION <i>(Explain in Remarks)</i>					
4. PROJECT NUMBER				5. DELIVERY ORDER NO.(S) <i>(If applicable)</i>					
6. NAME AND ADDRESS OF A-E CONTRACTOR				7a. PROJECT TITLE AND LOCATION					
				7b. DESCRIPTION OF PROJECT IF NOT EXPLAINED BY TITLE					
8. NAME, ADDRESS AND PHONE NUMBER OF OFFICE RESPONSIBLE FOR:									
a. SELECTION OF A-E CONTRACTOR				b. NEGOTIATION/AWARD OF A-E CONTRACT					
c. ADMINISTRATION OF A-E CONTRACT				d. ADMINISTRATION OF CONSTRUCTION CONTRACT					
D R A F T									
9. A-E CONTRACT DATA <i>(Items 9d thru 9g are not applicable during construction unless there are modifications to the A-E contract - See Instructions.)</i>									
a. TYPE OF WORK PERFORMED BY A-E <i>(Design, study, etc.)</i>				b. TYPE OF A-E CONTRACT <input type="checkbox"/> FIRM FIXED-PRICE <input type="checkbox"/> INDEFINITE DELIVERY/INDEFINITE QUANTITY <input type="checkbox"/> COST-REIMBURSEMENT <input type="checkbox"/> OTHER <i>(Specify)</i>					
c. PROJECT COMPLEXITY <input type="checkbox"/> DIFFICULT <input type="checkbox"/> ROUTINE		d. PROFESSIONAL SERVICES CONTRACT							
		(1) INITIAL A-E FEE \$ _____		(2) A-E CONTRACT MODIFICATIONS <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO.</th> <th style="width: 50%;">AMOUNT</th> </tr> <tr> <td> </td> <td> </td> </tr> </table>		NO.	AMOUNT		
NO.	AMOUNT								
				(3) TOTAL A-E FEE \$ _____					
e. A-E CONTRACT AWARD DATE		f. NEGOTIATED A-E CONTRACT COMPLETION DATE <i>(for number of days) (Including extensions)</i>		g. ACTUAL A-E CONTRACT COMPLETION DATE <i>(for number of days)</i>					
(1) DELIVERY ORDER AWARD DATE		(1) COMPLETION DATE		(2) NUMBER OF DAYS					
				(1) COMPLETION DATE					
				(2) NUMBER OF DAYS					
10. CONSTRUCTION CONTRACT DATA <i>(Not applicable at completion of design or engineering services not involving construction.)</i>									
a. CONSTRUCTION COSTS		(1) AUTHORIZED CONSTRUCTION COST \$ _____		(2) A-E ESTIMATE FOR BID ITEMS AWARDED \$ _____					
				(3) AWARD AMOUNT \$ _____					
b. DATA AT TIME OF CONSTRUCTION COMPLETION <i>(Completion date _____)</i>				NUMBER					
(1) CONSTRUCTION MODIFICATIONS				\$ _____					
(2) CONSTRUCTION MODIFICATIONS ARISING FROM DESIGN DEFICIENCIES				\$ _____					
11. A-E LIABILITY		<input type="checkbox"/> NONE <input type="checkbox"/> UNDETERMINED <input type="checkbox"/> PENDING \$ _____		<input type="checkbox"/> SETTLEMENT \$ _____					
12. OVERALL RATING <input type="checkbox"/> EXCEPTIONAL <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> UNSATISFACTORY <input type="checkbox"/> VERY GOOD <input type="checkbox"/> MARGINAL				13. RECOMMENDED FOR FUTURE CONTRACTS? <input type="checkbox"/> YES <input type="checkbox"/> CONDITIONALLY <input type="checkbox"/> NO <i>(Explain "No" or "Conditionally" in Remarks.)</i>					
14a. NAME, TITLE AND OFFICE OF RATING OFFICIAL				15a. NAME, TITLE AND OFFICE OF REVIEWING OFFICIAL					
TELEPHONE NUMBER: _____				TELEPHONE NUMBER: _____					
b. SIGNATURE		c. DATE		b. SIGNATURE					
				c. DATE <i>(Official Report date)</i>					
AGENCY USE: <i>(Distribution, etc.)</i>									

16. QUALITY OF A-E SERVICES BY DISCIPLINE (Completion mandatory for both DESIGN and CONSTRUCTION phases and Engineering Services)										
a. DISCIPLINES (If applicable)	DESIGN/SERVICES					CONSTRUCTION				
	EXCEP- TIONAL	VERY GOOD	SATIS- FACTORY	MARGINAL	UNSATIS- FACTORY	EXCEP- TIONAL	VERY GOOD	SATIS- FACTORY	MARGINAL	UNSATIS- FACTORY
Architectural										
Structural										
Civil										
Mechanical										
Electrical										
Fire Protection										
Surveying, Mapping, & Geospatial Information Svcs.										
Cost Estimating										
Value Engineering										
Environmental Engineering										
Geotechnical Engineering										
Master Planning										
Hydrology										
Chemical Engineering										
Geology										
Chemistry										
Risk Assessment										
Safety/Occupational Health										
Hydrographic Surveying										

17. DESIGN PHASE OR ENGINEERING SERVICES (Quality of A-E Services Evaluation)						16b. DISCIPLINE, NAME AND ADDRESS OF KEY CONSULTANT(S) (If applicable)
ATTRIBUTES (If applicable)	EXCEP- TIONAL	VERY GOOD	SATIS- FACTORY	MARGINAL	UNSATIS- FACTORY	
Thoroughness of Site Investigation/Field Analysis						
Quality Control Procedures and Execution						
Plans/Specs Accurate and Coordinated						
Plans Clear and Detailed Sufficiently						
Management and Adherence to Schedules						
Meeting Cost Limitations						
Suitability of Design or Study Results						
Solution Environmentally Suitable						
Cooperativeness and Responsiveness						
Quality of Briefing and Presentations						
Innovative Approaches/Technologies						
Implementation of Sm. Business Subcontracting Plan						

18. HOW MANY 100% FINAL RESUBMITTALS WERE REQUIRED BECAUSE OF POOR A-E PERFORMANCE?					

19. CONSTRUCTION PHASE (Quality of A-E Services Evaluation)					
ATTRIBUTES (If applicable)	EXCEP- TIONAL	VERY GOOD	SATIS- FACTORY	MARGINAL	UNSATIS- FACTORY
Plans Clear and Detailed Sufficiently					
Drawings Reflect True Conditions					
Plans/Specs Accurate and Coordinated					
Design Constructibility					
Cooperativeness and Responsiveness					
Timeliness and Quality of Processing Submittals					
Product & Equipment Selections Readily Available					
Timeliness of Answers to Design Questions					
Field Consultation and Investigations					
Quality of Construction Support Services					

20. REMARKS (Attach additional sheet(s) or documentation if necessary)																																																					

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