

**LEGAL SERVICES CORPORATION****Sunshine Act Meeting; Meeting of the Board of Directors Operations and Regulations Committee**

**"FEDERAL REGISTER CITATION OF PREVIOUS ANNOUNCEMENT:** FR Doc. 99-9021 on page 17422.

**PREVIOUSLY ANNOUNCED TIME AND DATE OF THE MEETING:** The Operations and Regulations Committee of the Legal Services Corporation Board of Directors will meet on April 16, 1999. The meeting will begin at 10:00 p.m. and continue until the Committee concludes its agenda.

**CHANGES IN THE MEETING:** The meeting will begin at 10:00 a.m. and continue until the Committee concludes its agenda.

**CONTACT PERSON FOR INFORMATION:** Victor M. Fortuno, General Counsel and Secretary of the Corporation, at (202) 336-8810.

Dated: April 13, 1999.

**Suzanne B. Glasow.**

*Senior Assistant General Counsel.*

[FR Doc. 99-9627 Filed 4-13-99; 3:20 pm]

BILLING CODE 7050-01-P

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION****Records Schedules; Availability and Request for Comments**

**AGENCY:** National Archives and Records Administration, Office of Records Services—Washington, DC.

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

**DATES:** Requests for copies must be received in writing on or before June 1, 1999. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

**ADDRESSES:** To request a copy of any records schedule identified in this notice, write to the Life Cycle Management Division (NWML), National Archives and Records Administration (NARA), 8601 Adelphi Road, College Park, MD 20740-6001. Requests also may be transmitted by FAX to 301-713-6852 or by e-mail to records.mgt@...arch2.nara.gov. Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

**FOR FURTHER INFORMATION CONTACT:** Michael L. Miller, Director, Modern Records Programs (NWM), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001, telephone (301) 713-7110.

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and

whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too, includes information about the records. Further information about the disposition process is available on request.

**Schedules Pending**

1. Department of the Air Force, Agency-wide (N1-AFU-97-16, 5 items, 5 temporary items). Files relate to Air Force radio and television service. Included are workload reports, product quality assessments, information concerning broadcast scheduling, and documents relating to the disposition and shipment of library materials.

2. Department of Energy, Agency-wide (N1-434-98-25, 3 items, 1 temporary item). Electronic copies of documents created using electronic mail and word processing relating to trips, meetings, telephone calls, and other daily activities of high officials as well as the staffing, organization, and procedures of the Department's component offices. Recordkeeping copies of these files are proposed for permanent retention.

3. Department of Energy, Agency-wide (N1-434-98-28, 172 items, 158 temporary items). Records relating to administrative and operational activities concerning environmental matters. Included are such records as form letters and requests for information, cooperative agreements with other Federal agencies and contractors, files documenting evaluation, assessment and audit activities, case files relating to the analysis of samples collected in the course of environmental investigations, program management case files, documents pertaining to worker protection, meeting minutes, inspection reports, logs and other files accumulated in connection with geological investigations, manuals, permits, shipment records, files on the

construction of storage tanks and wells, and documents pertaining to the disposal and cleanup of waste materials that reflect compliance with state, local, and Federal environmental regulations. Also included are electronic copies of documents created using electronic mail and word processing. Proposed for permanent retention are recordkeeping copies of such files as archaeological records, environmental safety and site reports, public involvement records, project case files, post-closure plans and procedures, and waste disposal and cleanup.

4. Department of Justice, Environment and Natural Resources Division (N1-60-99-4, 1 item, 1 temporary item). Files of the Office of Litigation Support pertaining to its coordination of a project undertaken in the period 1994-1998 to develop an electronic information system for an International Tribunal acting in regard to civil rights violations in the former Yugoslavia and Rwanda. Included are correspondence, memoranda, proposals, reports, manuals, electronic mail, and staff notes pertaining to the project. Data contained in the electronic system will be scheduled separately.

5. Department of Justice, Immigration and Naturalization Service (N1-85-99-1, 2 items, 2 temporary items). Clinical case files of the Immigration Health Services Division pertaining to the treatment and care of detainees. Included are reports by medical personnel, graphs, charts, x-rays, and documents pertaining to the results of laboratory and diagnostic procedures. Also included are electronic copies of documents created using electronic mail and word processing.

6. Department of Justice, United States Marshals Service (N1-527-99-2, 1 item, 1 temporary item). Witness Case Files of the Witness Security Program. Files include birth certificates, medical records, passports, marriage licenses, military records, school records, professional licenses, insurance policies, awards, personal papers, and memorabilia.

7. Department of the Treasury, Internal Revenue Service (N1-58-99-2, 8 items, 7 temporary items). Files pertaining to the testing of information systems and Year 2000 conversion activities. Included are reports, system test plans, computer operator's handbooks, core record layouts, and expenditure records. Also included are electronic copies of documents created using electronic mail and word processing. The recordkeeping copy of the agency's report to Congress on Year 2000 conversion activities is proposed for permanent retention.

8. Department of Veterans Affairs, Veterans Health Administration (N1-15-99-1, 8 items, 8 temporary items). Paper and electronic records compiled in the implementation of the Department of Veterans Affairs (VA) Government Information Locator Service (GILS) System. Records include system documentation concerning planning, development and improvement to the GILS system, project history files including briefings and issues papers, project plans, charters and approvals, the VA's GILS master datafile, electronic backups of the master datafile, input documents, and hardcopy printouts. Also included are electronic copies of documents created using electronic mail and word processing.

9. Tennessee Valley Authority, Transmission and Power Supply (N1-142-98-7, 2 items, 2 temporary items). Audiotapes of dispatchers' official telephone communications. Records relate to accidents and power system problems as well as to routine business transactions.

10. Tennessee Valley Authority, Human Resources Division (N1-142-98-11, 1 item, 1 temporary item). Agreements between the agency and its managers and executives regarding benefits to be received during employment.

Dated: April 8, 1999.

**Michael J. Kurtz,**

*Assistant Archivist for Record Services—  
Washington, DC.*

[FR Doc. 99-9440 Filed 4-14-99; 8:45 am]

BILLING CODE 7515-01-P

## NATIONAL SCIENCE FOUNDATION

### Notice of Intent To Seek Approval To Extend Without Revision a Current Information Collection

**AGENCY:** National Science Foundation.

**ACTION:** Notice and request for comments.

**SUMMARY:** The National Science Foundation (NSF) is announcing plans to request renewal of this collection. In accordance with the requirement of Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 (Pub. L. 104-13), we are providing opportunity for public comment on this action. After obtaining and considering public comment, NSF will prepare the submission requesting that OMB approve clearance of this collection for no longer than 3 years.

**DATES:** Written comments on this notice must be received by June 14, 1999 to be assured of consideration. Comments

received after that date will be considered to the extent practicable.

**FOR ADDITIONAL INFORMATION OR COMMENTS:** Contact Suzanne H. Plimpton, Reports Clearance Officer, National Science Foundation, 4201 Wilson Boulevard, Suite 295, Arlington, Virginia 22230; telephone (703) 306-1125 x 2017; or send email to splimpto@nsf.gov. You also may obtain a copy of the data collection instrument and instructions from Ms. Plimpton.

#### SUPPLEMENTARY INFORMATION:

*Title of Collection:* Fellowship Applications and Award Forms.

*OMB Approval Number:* 3145-0023.

*Expiration Date of Approval:* September 30, 1999.

*Type of Request:* Intent to seek approval to extend without revision an information collection for three years.

*Abstract:* Section 10 of the National Science Foundation Act of 1950 (42 U.S.C. 1861 *et seq.*), as amended, states that "The Foundation is authorized to award, within the limits of funds made available \* \* \* scholarships and graduate fellowships for scientific study or scientific work in the mathematical, physical, medical, biological, engineering, social, and other sciences at appropriate nonprofit American or nonprofit foreign institutions selected by the recipient of such aid, for stated periods of time."

The Foundation Fellowship Programs are designed to meet the following objectives:

- To assure that some of the Nation's most talented students in the sciences obtain the education necessary to become creative and productive scientific researchers.
- To train or upgrade advanced scientific personnel to enhance their abilities as teachers and researchers.
- To promote graduate education in the sciences, mathematics, and engineering at institutions that have traditionally served ethnic minorities.
- To encourage pursuit of advanced science degrees by students who are members of ethnic groups traditionally under-represented in the Nation's advanced science personnel pool.

The list of fellowship award programs sponsored by the Foundation includes, but may not be limited to, the following:

#### NSF Graduate Research Fellowships

Graduate Fellowships  
Minority Graduate Fellowships  
Women in Engineering and Computer & Information Science  
Earth Sciences Postdoctoral Research Fellowships  
Postdoctoral Research Fellowships in Chemistry