

submitted the schedule, and must provide a mailing address. Those who desire appraisal reports and/or copies of previously approved schedules or manuals should so indicate in their request.

**FOR FURTHER INFORMATION CONTACT:**

Marie Allen, Director, Life Cycle Management Division (NWML), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: (301) 713-7110. E-mail: records.mgt@arch2.nara.gov.

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs the records to conduct its business. Routine administrative records common to most agencies are approved for disposal in the General Records Schedules (GRS), which are disposition schedules issued by NARA that apply Government-wide.

In the past, NARA approved the disposal of electronic copies of records created using electronic mail and word processing via General Records Schedule 20, Items 13 (word processing documents) and 14 (electronic mail). However, NARA has determined that a different approach to the disposition of electronic copies is needed. In 1998, the Archivist of the United States established an interagency Electronic Records Work Group to address this issue and pursuant to its recommendations, decided that agencies must submit schedules for the electronic copies of program records and administrative records not covered by the GRS. On March 25, 1999, the Archivist issued NARA Bulletin 99-04, which tells agencies what they must do to schedule electronic copies associated with previously scheduled program records and certain administrative records that were previously scheduled under GRS 20, Items 13 and 14.

Schedules submitted in accordance with NARA Bulletin 99-04 only cover the electronic copies associated with previously scheduled series. Agencies that wish to schedule hitherto unscheduled series must submit separate SF 115s that cover both

recordkeeping copies and electronic copies used to create them.

In developing SF 115s for the electronic copies of scheduled records, agencies may use either of two scheduling models. They may add an appropriate disposition for the electronic copies formerly covered by GRS 20, Items 13 and 14, to every item in their manuals or records schedules where the recordkeeping copy has been created with a word processing or electronic mail application. This approach is described as Model 1 in Bulletin 99-04. Alternatively, agencies may group records by program, function, or organizational component and propose disposition instructions for the electronic copies associated with each grouping. This approach is described as Model 2 in the Bulletin. Schedules that follow Model 2 do not describe records at the series level.

For each schedule covered by this notice the following information is provided: name of the Federal agency and any subdivisions requesting disposition authority; the organizational unit(s) accumulating the records or a statement that the schedule has agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency; the control number assigned to each schedule; the total number of schedule items; the number of temporary items (the record series proposed for destruction); a brief description of the temporary electronic copies; and citations to previously approved SF 115s or printed disposition manuals that scheduled the recordkeeping copies associated with the electronic copies covered by the pending schedule. If a cited manual or schedule is available from the Government Printing Office or has been posted to a publicly available Web site, this too is noted.

Further information about the disposition process is available on request.

**Schedules Pending**

1. Department of Defense, Office of the Inspector General (N9-509-00-01, 163 items, 163 temporary items). Electronic copies of documents created using electronic mail and word processing that relate to the programs and activities of the Office of the Inspector General. Included are electronic copies of records relating to administration, personnel management, planning and management, budget and finance, auditing, investigations, and inspections. This schedule follows Model 1 as described in the **SUPPLEMENTARY INFORMATION** section of this notice. Recordkeeping copies of

these files are included in Disposition Job Nos. N1-330-88-4, N1-330-90-4, N1-330-92-4, N1-509-93-1, N1-509-93-2, and N1-509-97-1.

2. Federal Communications Commission, Wireless Bureau (N9-173-00-4, 1 item, 1 temporary item). Electronic copies of records created using electronic mail and word processing that relate to the development and administration of policies and programs for the regulation of two-way radio communications systems. Included are electronic copies of records pertaining to licensing, general operations, budgets, committee and conference activities, exemptions from treaty requirements, rulemaking, enforcements, and antennae structure registration. This schedule follows Model 2 as described in the

**SUPPLEMENTARY INFORMATION** section of this notice. Recordkeeping copies of these files are included in Disposition Job Nos. NC1-173-78-2, NC1-173-79-1, N1-173-84-3, N1-173-84-4, N1-173-94-2, and N1-173-98-6.

Dated: December 6, 1999.

**Michael J. Kurtz,**

*Assistant Archivist for Record Services—Washington, DC.*

[FR Doc. 99-32166 Filed 12-10-99; 8:45 am]

**BILLING CODE 7515-01-M**

## THE NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

### SES Performance Review Board

**AGENCY:** The National Endowment for the Humanities, NFAH.

**ACTION:** Notice.

**SUMMARY:** This notice announces the membership of the Performance Review Board of the National Endowment for the Humanities.

**FOR FURTHER INFORMATION CONTACT:**

Timothy G. Connelly, Director of Human Resources, National Endowment for the Humanities, 1100 Pennsylvania Avenue, NW, Washington, DC 20506; telephone (202) 606-8415.

**SUPPLEMENTARY INFORMATION:** 5 U.S.C. 3393 and 4314(c) (1) through (5) require each agency to establish, in accordance with regulations prescribed by the Office of Personnel Management, both an executive resources board and a performance review board for SES. The National Endowment for the Humanities has a combined Board, which is referred to as the Executive Resources and Performance Review Board (ERPRB).

Effective January 1, 2000, the members of the National Endowment for the Humanities SES Performance

Review Board selected to serve two-year appointments are Carol Watson, Senior Advisor—Board Chairman, Nancy Rogers, Director, Division of Public Programs and Jeffrey Thomas, Director, Office of Strategic Planning. Ann Young Orr, Chief of Staff and Virginia R. Canter, General Counsel, will serve until replaced.

**William R. Ferris,**  
*Chairman.*

[FR Doc. 99-32169 Filed 12-10-99; 8:45 am]

BILLING CODE 7536-01-M

## NUCLEAR REGULATORY COMMISSION

### Correction to Notice of Consideration of Issuance of Amendment to Facility Operating License and Opportunity for a Hearing

On November 8, 1999 (64 FR 60854), the **Federal Register** published a Notice of Consideration of Issuance of Amendment to Facility Operating License and Opportunity for a Hearing. On page 60855, bottom paragraph of column 3, the notice identified "issuance of amendment to the NMP2 operating license." The "issuance of amendment to the NMP2 operating license" should read "issuance of amendment to the FitzPatrick operating license."

Dated at Rockville, Maryland, this 7th day of December 1999.

For the Nuclear Regulatory Commission.

**Guy S. Vissing, Sr.,**

*Project Manager, Section 1, Project Directorate I, Division of Licensing Project Management, Office of Nuclear Reactor Regulation.*

[FR Doc. 99-32189 Filed 12-10-99; 8:45 am]

BILLING CODE 7590-01-P

## NUCLEAR REGULATORY COMMISSION

### Development of Guidelines for Voluntary Industry Initiatives and Notice of Public Meeting With the Nuclear Energy Institute (NEI) and Members of the Public

**AGENCY:** Nuclear Regulatory Commission.

**ACTION:** Notice of public meeting and request for comments.

**SUMMARY:** The Nuclear Regulatory Commission (NRC) requests public participation and input in the development of Guidelines for Voluntary Industry initiatives. The NRC in a staff requirements memorandum (SRM) dated May 27, 1999 ([http://](http://www.nrc.gov/NRC/COMMISSION/SRM/1999-063rm.html)

[www.nrc.gov/NRC/COMMISSION/SRM/1999-063rm.html](http://www.nrc.gov/NRC/COMMISSION/SRM/1999-063rm.html)) approved the use of voluntary industry initiatives as an appropriate substitute for NRC regulatory action. The voluntary initiatives may be used where the action to be taken is needed to meet existing requirements, or for cases where a substantial increase in overall protection can be achieved with costs of implementation justifying the increased protection. The SRM was issued in response to SECY-99-063, "The Use by Industry of Voluntary Initiatives in the Regulatory Process," dated March 2, 1999 (<http://www.nrc.gov/NRC/COMMISSION/SECYS/1999-063scy.html>).

**DATES:** December 21, 1999, from 8:30 am to 12:00 noon.

**ADDRESSES:** Nuclear Regulatory Commission, One White Flint North, 11555 Rockville Pike, Rockville, Maryland 20852-2738, in Room 0-8-B-4.

**SUPPLEMENTARY INFORMATION:** On October 27, 1999, a stakeholders meeting was held in Rosemont, Illinois, to obtain input from the industry, the Nuclear Energy Institute (NEI), and the public for the development of a regulatory framework to support the implementation of voluntary industry initiatives. The NRC staff presented an outline of a process for the development of guidelines in order to facilitate discussion. The meeting emphasis was focused on nine areas, as specified in SECY-99-063:

- Definition and initiation of voluntary industry initiatives,
- Identification of staff and industry roles,
- Tracking of licensee commitments,
- Planning and resource allocation,
- Fee management,
- Developing inspection and monitoring guidelines,
- Public participation,
- Developing enforcement procedures, and
- Schedule for finalizing guidelines/process.

The meeting summary is available through ADAMS.

#### Meeting Information

The NRC staff intends to conduct a follow-up meeting with interested members of the industry, NEI, and the public, on Tuesday, December 21, 1999, from 8:30 a.m. -12:00 p.m., at the U.S. Nuclear Regulatory Commission Headquarters. This meeting will solicit additional information related to the development of guidelines to allow the drafting of a regulatory framework that supports the implementation of voluntary industry initiatives.

December 21, 1999—Agenda

Agenda: Preliminary agenda is as follows (a final agenda will be available at the meeting):

8:30 a.m. Introduction

8:45-9:00 Overview of issues

9:00-11:30 Discussion of specific points, including:

1. NRC Regulatory Actions

a. Imposition of new regulatory requirements based upon current regulations/compliance (design and licensing basis)

b. Emergent technical/regulatory issues

c. Safety significance

d. Regulatory scope—within and outside of current regulatory requirements

2. NRC use of voluntary industry initiatives "... as an appropriate substitute for regulatory action."

Industry initiatives and guidelines:

a. Endorsed by NRC as acceptable means to meet the requirement of a regulation

b. Endorsed by NRC as acceptable means for addressing an NRC issue or concern

c. Not endorsed by NRC, but recognized as an acceptable means for addressing an NRC issue or concern

d. Non-regulatory issues

e. Licensee commitments

f. Inspection and enforcement

3. NRC credits industry action in implementing voluntary industry initiatives

4. NEI's input to process development  
11:30-11:45 Wrap-up discussion

**Location:** U.S. Nuclear Regulatory Commission Headquarters, One White Flint North, 11555 Rockville Pike, Rockville, MD 20852-2738, in Room 0-8-B-4.

**Registration:** No registration fee for meeting; however, notification of attendance is requested so that adequate space, etc., for the meeting can be arranged. Persons interested in additional information regarding, attending or participating in this meeting should notify C. E. Carpenter, Office of Nuclear Reactor Regulation, M/S O-7-D-4, U.S. Nuclear Regulatory Commission, Washington, DC, 20555-0001, 301-415-2169, email [cec@nrc.gov](mailto:cec@nrc.gov).

**Solicitation of Comments from Stakeholders:** The NRC staff is soliciting additional stakeholder comments from interested parties on both the technical and regulatory aspects related to the development of guidelines to allow the drafting of a regulatory framework that supports the implementation of voluntary industry initiatives. The staff