

collected from three types of self-help entities: mutual support groups; self-help organizations; and, consumer-

operated businesses and services. Computer Assisted Telephone Interviewing (CATI) will be used to

conduct interviews with in-scope entities. The total response burden estimate is shown below.

Instrument	Number of respondents	Responses/respondent	Average burden/ response (hours)	Total burden (hours)
Universe Development Contacts .....	2,736	1	.17	465
Screeners .....	3,933	1	.17	668
Questionnaire .....	3,933	1	.42	1,652
<b>Total</b> .....	.....	.....	.....	2,785

Written comments and recommendations concerning the proposed information collection should be sent within 30 days of this notice to: Clarissa Rodrigues-Coelho, Human Resources and Housing Branch, Office of Management and Budget, New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: June 23, 2000.

**Richard Kopanda,**

*Executive Officer, SAMHSA.*

[FR Doc. 00-16549 Filed 6-29-00; 8:45 am]

**BILLING CODE 4162-20-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4563-N-08]

### Notice of Proposed Information Collection for Public and Indian Housing-Economic Development and Supportive Services Program (EDSS)

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* August 29, 2000.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, SW., Room 4238, Washington, DC 20410-5000.

**FOR FURTHER INFORMATION CONTACT:** Mildred M. Hamman, (202) 708-3642,

extension 4128, for copies of the proposed forms and other available documents. (This is not a toll-free number).

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology; e.g., permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Annual Report.

*OMB Control Number:* 2577-0211.

*Description of the need for the information and proposed use:* Grantees participating in EDSS are required to submit to HUD an annual progress report, participant evaluation and assessment data and other information, regarding the effectiveness of the Program activities. No grant payments will be approved for drawdown through the Line of Credit Control System/Voice Response System (LOCCS/VRS) for grantees with overdue progress reports.

*Agency form numbers:* None.

*Members of affected public:* State, Local or Tribal government.

*Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and*

*hours of response:* 224 EDSS grantees, annual, eight hours per response, 1,792 hours total reporting burden.

*Status of the proposed information collection:* Extension.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: June 26, 2000.

**Harold Lucas,**

*Assistant Secretary for Public and Indian Housing.*

[FR Doc. 00-16530 Filed 6-29-00; 8:45 am]

**BILLING CODE 4210-33-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4563-N-07]

### Notice of Proposed Information Collection for Public Comment for the Comprehensive Improvement Assistance Program (CIAP); Budget/Progress Report, Actual Modernization Cost Certificate

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* August 29, 2000.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB control number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, SW., Room 4238, Washington, DC 20410-5000.

**FOR FURTHER INFORMATION CONTACT:**

Mildred M. Hamman, (202) 708-3642, extension 4128, for copies of the proposed forms and other available documents. (This is not a toll-free number).

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to

respond, including through the use of appropriate automated collection techniques or other forms of information technology; *e.g.*, permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Comprehensive Improvement Assistance Program (CIAP): CIAP Budget/Progress Report, Actual Modernization Cost Certificate (AMCC).

*OMB Control Number:* 2577-0044.

*Description of the need for the information and proposed use:* When requested by HUD, grantees must prepare the CIAP Budget for the modernization program, describing the activities which are planned to be undertaken with the CIAP funds. On an as-needed basis, grantees can submit a revised CIAP Budget when prior HUD approval is required to revise the Budget. Grantees prepare and submit the Progress Report until all funds are expended. Grantees prepare and submit the Actual Modernization Cost Certificate (AMCC) for each terminated or completed modernization program

under CIAP. The CIAP Budget and Progress Report are the controlling documents during implementation in terms of HUD-approved work items and costs.

*Agency form numbers, if applicable:* HUD-52825; HUD-53001.

*Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* 1,000 respondents (grantees); HUD-52825, once, 8 hours per response, 8,000 hours reporting; HUD-53001, once, 2 hours per response, 2000 hours reporting; 10,000 hours total reporting burden.

*Status of the proposed information collection:* Reinstatement.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C.

Chapter 35, as amended.

Dated: June 26, 2000.

**Harold Lucas,**

*Assistant Secretary for Public and Indian Housing.*

**BILLING CODE 4210-33-M**

**CIAP Budget /Progress Report**  
**Part II: Supporting Pages**  
Comprehensive Improvement Assistance Program (CIAP)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Development Number	Description of Work Items	Development Account Number	Funds Approved			Funds Obligated	Funds Expended
			Original	Revised	Difference		

**CIAP Budget /Progress Report**  
**Part III: Implementation Schedule**  
Comprehensive Improvement Assistance Program (CIAP)

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

Development Number	Architect/Engineer Contract Awarded		All Funds Obligated		All Funds Expended	
	Original	Revised (Attach explanation)	Actual	Original	Revised (Attach explanation)	Actual

Public reporting burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This collection of information requires that each eligible applicant submit information to HUD after selected for funding in order to receive its grant. This information will be used by HUD to determine whether the applicant/grantee is meeting statutory and regulatory requirements related to funding and during implementation. Responses to the collection are required by Section 14(d) of the U.S. Housing Act of 1937, as amended. The information requested does not lend itself to confidentiality.

## Instructions for Preparation of Form HUD-52825, CIAP Budget/Progress Report, Part I

### Report Submission:

#### For the CIAP Budget:

When requested by HUD, prepare a separate form HUD-52825 (Parts I, II and III) for the modernization program, describing the activities which are planned to be undertaken with the CIAP funds. Submit the original and two copies (or any lesser number of copies as specified by HUD) of this form to the HUD Field Office. On an as-needed basis, submit a revised form when prior HUD approval is required to revise the CIAP Budget.

#### For the Progress Report:

For of each six-month period ending 9/30 and 3/31, complete the sections of Parts I, II and III as noted on a copy of the original or revised CIAP Budget and mark the box, Progress Report for Period Ending \_\_\_\_\_ Submit the form and

two copies to HUD, together with the narrative report on management improvements, if applicable, within 30 calendar days after the end of the six-month period. Continue reporting every six months until all funds are expended.

### Part I: Summary

#### Heading Instructions:

**HA Name** - Enter the Housing Authority (HA) name.  
**Modernization Project Number** - Enter the unique Modernization Project number designated for the CIAP grant. This number is an 13-digit alpha numeric code as follows: two-digit State code (alpha); two-digit Field Office code (numeric); P for Public Housing; three-digit HA number; three-digit Grant number, beginning

with the number "9"; and a two-digit Federal Fiscal Year (FFY) identifier. The first CIAP grant approved shall be 901; e.g., VA05P03690195. The second CIAP grant approved shall be 902; e.g., VA05P03690296.

**FFY of Grant Approval** - Enter the FFY in which the grant is being approved/was approved.

**Type of Submission** - Check the appropriate box and indicate whether the submission is the Original CIAP Budget, the Revised CIAP Budget (and revision number), or the Progress Report for Period Ending (enter date, e.g., 9/30/96 or 3/31/96). Also, check the box, Final Progress Report, if the form is being submitted for the last time for the particular modernization program.

#### Total Funds Approved:

**Lines 1 through 15** - For each line, enter the Original Total Funds Approved or zero if no work will be undertaken in a particular development account. For budget revision #1, enter any cost decrease or increase in the Revised Total Funds Approved. For budget revision #2, enter the previous Revised Total Funds Approved for revision #1 in the Original column.

**Line 16** - Amount of CIAP Grant - Enter the sum of lines 2 through 15 in the Original Total Funds Approved column. After initial approval by HUD, the sum of lines 2 through 15 in the Revised Total Funds Approved column may not exceed line 16 in the Original Total Funds Approved column.

**Line 17** - Amount of line 16 Related to Lead-Based Paint (LBP) Activities - Enter the amount of line 16 related to LBP activities in the Original Total Funds Approved column and, as appropriate, in the Revised Total Funds Approved column.

**Line 18** - Amount of line 16 Related to Section 504 Compliance - Enter the amount of line 16 related to Section 504 compliance in the Original Total Funds Approved column and, as appropriate, in the Revised Total Funds Approved column.

**Line 19** - Amount of line 16 Related to Security - Enter the amount of line 16 related to security in the Original Total Funds Approved column and, as appropriate, in the Revised Total Funds Approved column.

**Line 20** - Amount of line 16 Related to Energy Conservation Measures - Enter the amount of line 16 related to energy conservation measures in the Original Total Funds Approved column and, as appropriate, in the Revised Total Funds Approved column.

#### Total Funds Obligated/Expended:

At the end of the reporting period, i.e., 9/30 and 3/31, for each modernization program for which funds are still being expended, complete this section.

**Lines 1 through 15** - For each line, enter the cumulative Total Funds Obligated and Expended at the end of the reporting period.

**Line 16** - Enter the sum of lines 2 through 15 for obligated and expended.

**Lines 17 through 20** - For each line, enter the amount of line 16 for obligated and expended.

## Instructions for Preparation of Form HUD-52825, CIAP Budget/Progress Report, Part II

### Part II: Supporting Pages

**Development Number** - Enter the abbreviated number (e.g., VA-36-1) of the development where the work items will be undertaken. Enter "HA-wide" for work items that relate to an HA-wide activity (e.g., management improvements, administration, non-dwelling equipment).

**Description of Work Items** - For each development listed, enter a description of all work items (physical or management, as applicable) that will be undertaken at that development, including work that will be funded with non-CIAP funds and no cost items, before listing work items to be undertaken at other developments. Identify work items that will be accomplished by Force Account labor by entering (FA) in parenthesis next to the work item. PHAs that are designated as both overall high performers and Mod-high performers under the PHMAP do not have to identify work items that will be accomplished by FA. After entering all work items for all developments being funded, enter a general description of HA-wide activities, such as management improvements, administrative costs, equipment, etc. When work items are subsequently deleted, draw a line through the Description, Development Account Number, and Funds Approved. When work items are subsequently added, enter the new work item under the appropriate development number. Enter the quantity of the work as a percentage or whole number. Specify the per unit cost or the quality of materials. **Note:** Describe administrative costs in sufficient detail to clearly identify items.

**Development Account Number** - For work items that will be funded from CIAP funds, enter the appropriate development account which corresponds to the work item described under the Description of Work Items column. For appropriate development accounts, refer to Handbook 7485.1 (latest revision). Where funding will be provided from non-CIAP sources, or the work is a no cost item, enter "NA".

### Funds Approved:

**Original** - For each work item and HA-wide activity described, enter the Original Funds Approved. Where appropriate, add a reasonable contingency amount to each work item and indicate the percentage. Asterisk the estimated cost of each work item that will be funded with non-CIAP funds. After listing the estimated cost for all work items at a particular development, enter a subtotal of the estimated cost of only the work items that will be funded from CIAP funds. (**Note:** Do not count costs that have been asterisked in this subtotal). Enter a grand total for Part II of only the work items and HA-wide activities that will be funded with CIAP funds.

**Revised** - Where the funds approved is revised, enter a Revised Funds Approved as appropriate.

**Difference** - Enter the difference between the Original and Revised Funds Approved. If the cost increases, put a plus (+) in front of the dollar amount. If the cost decreases, put a minus (-) in front of the dollar amount. When a new work item is subsequently added, enter zero in the original column, show the cost in the revised column and in the column marked difference and put a plus (+) in front of the dollar amount. When a work item is subsequently deleted, show the original cost in the column marked difference and put a minus (-) in front of the dollar amount. Each time there is an increase or decrease in the dollar amount for a particular work item, it must be offset by a corresponding increase or decrease in another work item so that the Revised Total Funds Approved is equal to the amount of the CIAP grant. When prior HUD approval is required before obligating additional funds, complete this form with the appropriate revisions and mark the box Revised CIAP Budget Revision Number \_\_\_\_\_.

**Funds Obligated-Funds Expended** - At the end of each reporting period for each CIAP grant with a separate Modernization Project Number for which funds are still being expended, complete the section on Funds Obligated and Funds Expended.

**Funds Obligated** - In this column, for each development listed, enter the cumulative dollar amount of all funds obligated for that development opposite the Funds Approved subtotal. This includes funds obligated by the HA for work to be performed by contract labor (i.e., contract award) and force account labor (i.e., work actually started). Funds that are recorded as being obligated shall remain obligated so that total funds obligated are always greater than or equal to total funds expended. Total funds obligated shall not exceed the amount of the CIAP grant. For each HA-wide activity listed, enter the total amount of all funds obligated for that activity opposite the Funds Approved subtotal.

**Funds Expended** - In this column, for each development listed, enter the cumulative dollar amount of all funds expended for that development opposite the Funds Approved subtotal. Total funds expended means cash actually disbursed and does not include retainage. Total funds expended shall not exceed total funds obligated or the amount of the CIAP grant. For each HA-wide activity listed, enter the dollar amount of funds expended for that activity opposite the Funds Approved subtotal.

**Instructions for Preparation of Form HUD-52825,  
CIAP Budget/Progress Report, Part III**

**Part III: Implementation Schedule:**

**Development Number** - Enter the abbreviated number (e.g., VA 36-1) of each development listed on Part II. Enter "HA-wide" for work items that relate to HA-wide physical or management improvements.

**Implementation Schedule - Architect/Engineer Contract Awarded** - Opposite each development, and for each HA-wide physical improvement, enter the estimated quarter ending date for award of the architect/engineer (A/E) contract under the Original column. After initial approval by HUD, enter any revised quarter ending date for award of the A/E contract under the Revised column. When the A/E contract is awarded, enter the quarter ending date under the Actual column.

**Implementation Schedule - All Funds Obligated** - Opposite each development and for each HA-wide physical or management improvement, enter the estimated quarter ending date for obligation of all funds under the Original column.

**Note:** Provide an implementation schedule only for HA-wide physical or management improvements, not for other HA-wide activities (e.g., administration, non-dwelling equipment).

After initial approval by HUD, the HA may revise the target date for fund obligation for delays outside of the HA's control. The HA is required to request HUD approval to revise target dates for delays within the HA's control. Enter any revised quarter ending date for obligation of all funds under the Revised column. When all funds are obligated, enter the quarter ending date under the Actual column.

**Implementation Schedule - All Funds Expended** - Opposite each development and for each HA-wide physical or management improvement, enter the estimated quarter ending date for expenditure of all funds under the Original column.

**Note:** Provide an implementation schedule only for HA-wide physical or management improvements, not for other HA-wide activities (e.g., administration, non-dwelling equipment).

After initial approval by HUD, the HA may revise the target date for fund expenditure for delays outside of the HA's control. The HA is required to request HUD approval to revise target dates for delays within the HA's control. Enter any revised quarter ending date for expenditure of all funds under the Revised column. When all funds are expended, enter the quarter ending date under the Actual column.

**Note:** Attach an explanation of any revisions to the target dates for A/E contract award, fund obligation, or fund expenditure by specifying the delay outside of the HA's control or the date on which HUD approved a revised target due to delays within the HA's control.

# Actual Modernization Cost Certificate

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0044 (exp. 12/31/99)  
OMB Approval No. 2577-0157 (exp. 12/31/99)

## Comprehensive Improvement Assistance Program (CIAP) Comprehensive Grant Program (CGP)

**Public reporting burden** for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0044 and 0157), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

### Do not send this form to the above address.

This collection of information requires that each Housing Authority (HA) submit information to enable HUD to initiate the fiscal closeout process. The information will be used by HUD to determine whether the modernization grant is ready to be audited and closed out. The information is essential for audit verification and fiscal close out. Responses to the collection are required by regulation. The information requested does not lend itself to confidentiality.

HA Name:	Modernization Project Number:
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The HA hereby certifies to the Department of Housing and Urban Development as follows:

1. That the total amount of Modernization Cost (herein called the "Actual Modernization Cost") of the Modernization Grant, is as shown below:

A. Original Funds Approved	\$
B. Funds Disbursed	\$
C. Funds Expended (Actual Modernization Cost)	\$
D. Amount to be Recaptured (A-C)	\$
E. Excess of Funds Disbursed (B-C)	\$

2. That all modernization work in connection with the Modernization Grant has been completed;
3. That the entire Actual Modernization Cost or liabilities therefor incurred by the HA have been fully paid;
4. That there are no undischarged mechanics', laborers', contractors', or material-men's liens against such modernization work on file in any public office where the same should be filed in order to be valid against such modernization work; and
5. That the time in which such liens could be filed has expired.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Executive Director & Date:

X

### For HUD Use Only

#### The Cost Certificate is approved for audit:

Approved for Audit (Director, Office of Public Housing / ONAP Administrator)

Date:

X

#### The audited costs agree with the costs shown above:

Verified: (Designated HUD Official)

Date:

X

Approved: (Director, Office of Public Housing / ONAP Administrator)

Date:

X

form HUD-53001 (10/96)  
ref Handbooks 7485.1 & 3



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**Instructions for Preparation of Form HUD-53001  
Actual Modernization Cost Certificate**

Prepare and submit to the HUD Field Office an original and one copy of form HUD-53001 for each terminated or completed modernization program under the Comprehensive Improvement Assistance Program (CIAP) or Comprehensive Grant Program (CGP).

**Heading Instructions:**

**HA Name** - Enter the name of the Housing Authority (HA).

**Modernization Project Number** - Enter the unique 13-digit Modernization Project Number for the grant for which this form is being submitted. This number is the same number as on form HUD-52825, CIAP Budget, or form HUD-52837, Annual Statement, for the same grant.

**Line Instructions:**

**Line 1A, Original Funds Approved** - For the identified grant, enter the total Modernization funds originally approved by HUD through a Modernization Amendment to the Consolidated Annual Contributions Contract(s).

**Line 1B, Funds Disbursed** - For the identified grant, enter the total funds disbursed by HUD. This amount may never exceed the amount on line 1A.

**Line 1C, Funds Expended** - For the identified grant, enter the total funds expended (total cash disbursed) by the HA. This amount may never exceed the amount on line 1A.

**Line 1D, Amount To Be Recaptured** (A minus C) - For the identified grant, enter the amount to be recaptured by subtracting line 1C from line 1A.

**Line 1E, Excess of Funds Disbursed** (B minus C) - For the identified grant, enter the excess of funds disbursed by subtracting line 1C from line 1B; this is the amount to be remitted by the HA to HUD. If line 1C is greater than line 1B, enter the figure in brackets; this is the amount of funds owed by HUD to the HA.