

Individuals who plan to attend and need special assistance, such as sign language interpretation or other reasonable accommodations, should notify the Contact Person listed below in advance of the meeting. The meeting will be closed to the public in accordance with the provisions set forth in section 552b(c)(6), Title 5 U.S.C., as amended, for discussion of personal qualifications and performance, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

*Name of Committee:* Board of Governors of the Warren Grant Magnuson Clinical Center.

*Date:* January 25, 2002.

*Open:* 9 am to 12 pm.

*Agenda:* For discussion of programmatic policies and issues.

*Place:* National Institutes of Health, Clinical Center Medical Board Room, 2C116, 9000 Rockville Pike, Bethesda, MD 20892.

*Closed:* 12 pm to 1 pm.

*Agenda:* To review and evaluate personnel qualifications.

*Place:* National Institutes of Health, Clinical Center Medical Board Room, 2C116, 9000 Rockville Pike, Bethesda, MD 20892.

*Contact Person:* Maureen E. Gormley, Executive Secretary, Warren Grant Magnuson Clinical Center, National Institutes of Health, Building 10, Room 2C146, Bethesda, MD 20892, 301/496-2897.

Information is also available on the Institute's/Center's homepage: [www.cc.nih.gov/](http://www.cc.nih.gov/), where an agenda and any additional information for the meeting will be posted when available.

Dated: December 20, 2001.

**LaVerne Y. Stringfield,**

*Director, Office of Federal Advisory Committee Policy.*

[FR Doc. 01-32165 Filed 12-31-01; 8:45 am]

**BILLING CODE 4140-01-M**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Substance Abuse and Mental Health Services Administration

#### Agency Information Collection Activities: Submission for OMB Review; Comment Request

Periodically, the Substance Abuse and Mental Health Services Administration (SAMHSA) will publish a list of information collection requests under OMB review, in compliance with the Paperwork Reduction Act (44 U.S.C. Chapter 35). To request a copy of these documents, call the SAMHSA Reports Clearance Officer on (301) 443-7978.

#### Workplace Helpline Call Record Form and Followup Survey

New—The Workplace Helpline is a toll-free, telephone consulting service which provides information, guidance and assistance to employers, community-based prevention organizations and labor offices on how to deal with alcohol and drug abuse problems in the workplace. The Helpline was required by Presidential Executive Order 12564 and has been operating since 1987. It is located in the Substance Abuse and Mental Health Services Administration's Center for Substance Abuse Prevention (CSAP), where it is managed out of the Division of Workplace Programs.

Callers access the Helpline service through one of its Workplace Prevention Specialists (WPS) who may spend up to 30 minutes with a caller, providing guidance on how to develop a comprehensive workplace prevention program (written policy, employee assistance program services, employee education, supervisor training, and drug testing) or components thereof. When a call is received, the WPS uses a Call Record Form to record information about the call, including the name of the company or organization, the address, phone number, and the number of employees. Each caller is advised that their responses are completely voluntary, and that full and complete

consultation will be provided by the WPS whether or not the caller agrees to answer any question. To determine if the caller is representing an employer or other organization that is seeking assistance in dealing with substance abuse in the workplace, each caller is asked for his/her position in the company/organization and the basis for the call. In the course of the call, the WPS will try to identify the following information: basis or reason for the call (i.e., crisis, compliance with State or Federal requirements, or just wants to implement a prevention program or initiative); nature of assistance requested; number of employees and whether the business has multiple locations; and the industry represented by the caller (e.g., mining, construction, etc.). Finally, a note is made on the Call Record Form about what specific type(s) of technical assistance was given.

Callers to the Helpline may not, for a variety of reasons, contact the Helpline to describe any successes or failures they are having in implementing any prevention initiatives discussed with the Helpline staff. In addition, CSAP wants to know if the Helpline service is working as intended. Accordingly, the Helpline staff contacts a sample of callers to discuss the caller's progress in taking action based on the Helpline consultation, and whether or not they were satisfied with the Helpline service. Callers are told the reasons for the call and that their responses to questions are completely voluntary. If the caller is willing to participate, they are asked about the actions, if any, they took as a result of the consultation with the Helpline and if there were any obstacles to taking the desired action, such as resistance from employees and lack of time. The callers are also asked several questions to help determine if the consultation was useful and if the Helpline staff was helpful, and whether or not they would refer others to the Helpline. The annual average burden associated with the Helpline Call Record and Followup Survey are summarized below.

Form	Number of responses	Responses/respondent	Burden/response (hrs.)	Total burden (hrs.)
Call Record Form .....	4,200	1	.250	1,050
Followup Survey .....	960	1	.167	160
Total .....	4,200	.....	.....	1,210

Written comments and recommendations concerning the proposed information collection should

be sent within 30 days of this notice to: Lauren Wittenberg, Human Resources and Housing Branch, Office of

Management and Budget, New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: December 20, 2001.

**Richard Kopanda,**

*Executive Officer, SAMHSA.*

[FR Doc. 01-32172 Filed 12-31-01; 8:45 am]

BILLING CODE 4162-20-P

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4653-N-12]

### Notice of Proposed Information Collection for Public Comment: Housing Choice Voucher Tenant Accessibility Study: 2002-2003

**AGENCY:** Office of Policy Development and Research, HUD.

**ACTION:** Notice

**SUMMARY:** The proposed information collection requirement concerning a project to obtain information on the Housing Choice Voucher Tenant Accessibility Study 2002-2003 will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* March 4, 2002.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Reports Liaison Officer, Department of Housing and Urban Development, 451 7th Street, SW., Room 8228, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:** Dianne Thompson, Office of Policy Development and Research, Department of Housing and Urban Development, 451 7th Street, SW., Room 8154, Washington, DC 20410, telephone number (202) 708-5537 extension 5863 (this is not a toll-free number). Copies of the proposed forms and other available documents may be obtained from Ms. Thompson.

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the

information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This notice also lists the following information:

*Title of Proposal:* Housing Choice Voucher Tenant Accessibility study: 2002-2003.

*Description of the need for the information and proposed use:* The primary purpose of the proposed data collection is to develop a mail questionnaire for HUD that can be used with a national sample of Housing Choice Voucher tenants with physical disabilities to determine their satisfaction with the search process and the quality of their housing unit.

*Members of affected public:* None.

*Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:*

Task	Number of respondents	Frequency of responses	Hours per response	Burden hours
Questionnaire .....	400	once	25	50

*Total Estimated Annual Burden Hours:* 50 (one time).

*Status of the proposed information collection:* Pending OMB approval.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: December 21, 2001.

**Lawrence L. Thompson,**

*General Deputy Assistant Secretary, for Policy Development and Research.*

[FR Doc. 01-32192 Filed 12-31-01; 8:45 am]

BILLING CODE 4210-62-M

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4630-FA-19]

### Housing Opportunities for Persons With AIDS Program; Announcement of Funding Award FY 2001

**AGENCY:** Office of the Assistant Secretary for Community Planning and Development, HUD.

**ACTION:** Notice.

**SUMMARY:** In accordance with section 102(a)(4)(C) of the Department of Housing and Urban Development Reform Act of 1989, this notice announces the funding decisions made by the Department under the Fiscal Year 2001 Housing Opportunities for Persons with AIDS (HOPWA) program. The notice announces the selection of 22 renewal applications, three new project applications, and three technical assistance applications under the three 2001 HOPWA national competitions which were announced under the Super Notice for HUD's Housing Community Development and Empowerment Programs and published in the **Federal Register** on February 26, 2001. The notice contains the names of award winners, describes grant activities and provides the amounts of the awards.

**FOR FURTHER INFORMATION CONTACT:** David Vos, Director, Office of HIV/AIDS Housing, Department of Housing and Urban Development, Room 7212, 451 Seventh Street, SW., Washington, DC 20410, telephone (202) 708-1934. To

provide service for persons who are hearing-or-speech-impaired, this number may be reached via TTY by Dialing the Federal Information Relay Service on 1-800-877-TTY, 1-800-877-8339, or 202-708-2565. (Telephone numbers, other than "800" TTY numbers are not toll free.) Information on HOPWA, community development and consolidated planning, and other HUD programs may also be obtained from the HUD homepage on the World Wide Web. In addition to this competitive selection, 105 jurisdictions received formula based allocations during the 2001 fiscal year for \$229.372 million in HOPWA funds. Descriptions of the formula programs is found at [www.hud.gov/offices/cpd/aidshousing](http://www.hud.gov/offices/cpd/aidshousing).

**SUPPLEMENTARY INFORMATION:** The purpose of the HOPWA program competition was to award project grants for the renewal continuing activities or for new projects that provide housing assistance and supportive services. Grants are made under two categories of assistance: (1) grants for special projects