

number referenced in the caption. In completing the transmittal screen, commenters should include their full name, U.S. Postal Service mailing address, and the applicable docket or rulemaking number. Parties may also submit an electronic comment by Internet e-mail. To get filing instructions for e-mail comments, commenters should send an e-mail to [ecfs@fcc.gov](mailto:ecfs@fcc.gov), and should include the following words in the body of the message, "get form <your e-mail address>." A sample form and directions will be sent in reply.

Parties who choose to file by paper must file an original and four copies of each filing. If more than one docket or rulemaking number appears in the caption of this proceeding, commenters must submit two additional copies for each additional docket or rulemaking number. Filings can be sent by hand or messenger delivery, by commercial overnight courier, or by first-class or overnight U.S. Postal Service mail (although we continue to experience delays in receiving U.S. Postal Service mail). The Commission's contractor, Vistrionix, Inc., will receive hand-delivered or messenger-delivered paper filings for the Commission's Secretary at 236 Massachusetts Avenue, NE., Suite 110, Washington, DC 20002. The filing hours at this location are 8 a.m. to 7 p.m. All hand deliveries must be held together with rubber bands or fasteners. Any envelopes must be disposed of before entering the building. Commercial overnight mail (other than U.S. Postal Service Express Mail and Priority Mail) must be sent to 9300 East Hampton Drive, Capitol Heights, MD 20743. U.S. Postal Service first-class mail, Express Mail, and Priority Mail should be addressed to 445 12th Street, SW., Washington, DC 20554. All filings must be sent to the Commission's Secretary, Marlene H. Dortch, Office of the Secretary, Federal Communications Commission, 445 12th Street, SW., Washington, DC 20554.

Parties also must send three paper copies of their filing to Sheryl Todd, Telecommunications Access Policy Division, Wireline Competition Bureau, Federal Communications Commission, 445 12th Street SW., Room 5-B540, Washington, DC 20554. In addition, commenters must send diskette copies to the Commission's copy contractor, Qualex International, Portals II, 445 12th Street, SW., Room CY-B402, Washington, DC 20054.

Pursuant to § 1.1206 of the Commission's rules, 47 CFR 1.1206, this proceeding will be conducted as a permit-but-disclose proceeding in which ex parte communications are permitted subject to disclosure.

Federal Communications Commission.

**Paul Garnett,**

*Acting Assistant Division Chief, Wireline Competition Bureau Telecommunications Access Policy Division.*

[FR Doc. 03-16320 Filed 6-26-03; 8:45 am]

**BILLING CODE 6712-01-P**

## **FEDERAL COMMUNICATIONS COMMISSION**

**[DA 03-1974]**

### **Private Land Mobile Radio License Renewal Only Process**

**AGENCY:** Federal Communications Commission.

**ACTION:** Notice.

**SUMMARY:** In this document the Federal Communications Commission's (FCC's) Public Safety and Private Wireless Division of the Wireless Telecommunications Bureau clarifies the process for renewing private land mobile radio (PLMR) licenses. It has come to the FCC staff's attention that there is some confusion among PLMR licensees regarding license renewal. This is intended to facilitate ease and familiarity of the PLMR license renewal process for FCC customers.

**ADDRESSES:** Federal Communications Commission, 445 12th Street, SW., TW-A325, Washington, DC 20554. See Supplementary Information for additional instructions.

#### **FOR FURTHER INFORMATION CONTACT:**

Concerning the PLMR renewal process, persons may contact the FCC's Licensing and Technical Analysis Branch at (717) 338-2646. For general information about the ULS, including answers to frequently asked questions regarding submitting applications, finding the status of pending applications, and searching the ULS database, the FCC recommends first consulting the ULS Web page at <http://wireless.fcc.gov/uls>. Also, persons may contact ULS/Auctions Hotline at 1-888-CALLFCC (225-5322), choose option #2 or (717) 338-2888 for questions about application matters. E-mail questions may be sent to [ulshelp@fcc.gov](mailto:ulshelp@fcc.gov).

**SUPPLEMENTARY INFORMATION:** This is a summary of the FCC's *Public Notice*, DA 03-1974, released on June 16, 2003. The full text of this document is available for inspection and copying during normal business hours in the FCC Reference Center, 445 12th Street, SW., Washington, DC 20554. The complete text may be purchased from the FCC's copy contractor, Qualex International, 445 12th Street, SW., Room CY-B402,

Washington, DC 20554. The full text may also be downloaded at: [www.fcc.gov](http://www.fcc.gov). Alternative formats are available to persons with disabilities by contacting Brian Millin at (202) 418-7426 or TTY (202) 418-7365 or at [bmillin@fcc.gov](mailto:bmillin@fcc.gov).

1. Private Land Mobile Radio (PLMR) licenses are granted for a specific period of time. Licensees must file a renewal application with the FCC prior to license expiration to continue to operate under their licenses after the specified expiration date. It is very important that licensees follow the correct procedure in renewing their licenses. Otherwise, they risk losing the license(s).

2. To assist PLMR licensees in renewing their licenses, the FCC's Wireless Telecommunications Bureau (Bureau) sends out a renewal notice approximately ninety days before the license expiration date to remind licensees of the pending expiration. This renewal reminder, however, is merely a courtesy and non-receipt of this notice by the licensee is not sufficient justification for the licensee's failure to file a timely renewal application with the FCC. Under the FCC's licensing procedures, licensees are fully responsible for knowing the term of their licenses and for filing a timely renewal application. Even licensees engaged in public safety activities are expected to comply with the renewal filing requirements.

3. It has come to the FCC's attention that there is some confusion among PLMR licensees regarding license renewal. Accordingly, the Bureau has taken several steps to minimize this confusion. First, it has modified the renewal reminder notice in an effort to make it clearer which FCC Form needs to be submitted for renewal purposes. Second, the Bureau has modified the manual filing instructions on the FCC's Universal Licensing System (ULS) Web page to make it easier for licensees to understand how to renew a PLMR license manually. Finally, the Bureau outlines the specific procedures governing the PLMR renewal process for manually-filed applications. Specifically, this public notice discusses such topics as when and where to file renewal applications, defects that will result in the dismissal of a renewal application, and what to do in the event a licensee fails to timely file a renewal. We anticipate that these actions will facilitate ease and familiarity of the PLMR license renewal process for FCC customers.

#### **Manual Renewal Only Process**

4. *When to File (i.e., Filing Window).* An application to renew a PLMR license

must be properly filed with the FCC no later than the expiration date of the authorization and no sooner than ninety days prior to the expiration.

5. *Renewal Form.* For manually-filed PLMR license renewal applications (paper filings by mail), entities must use FCC Form 601. The form is available at <http://www.fcc.gov/formpage.html> or by calling our toll free forms number (1-800-418-3676). To file a "Renewal Only" application (*i.e.*, an application only requesting renewal of a PLMR authorization) for a single call sign, applicants only need to file the FCC Form 601—Main Form. If renewing multiple call signs, applicants must also file the FCC Form 601—Schedule A. The fields on the FCC Form 601 that an applicant must complete for paper filing by mail are listed on an attachment to this Public Notice. If assistance is needed to complete the FCC Form 601, persons may call the ULS/Auctions Hotline at 1-888-225-5322, select option 2.

6. *Fees.* Use FCC Form 1070M to determine the appropriate fee information. If a fee is required, applicants must complete FCC Form 159 with the appropriate payment code. These two forms can be obtained at <http://www.fcc.gov/formpage.html> or by calling the toll free forms number (1-800-418-3676). PLMR eligibles filing as governmental entities are exempt from fee payment. Also, certain non-profit entities are eligible for a partial fee exemption. If uncertainty exists regarding such eligibility, please refer to the Wireless Telecommunications Bureau Fee Filing Guide available at <http://www.fcc.gov/fees/appfees.html> or call the FCC's Consumer Center at 1-888-225-5322, select option 2.

7. *Where to File.* Non-feeable applications should be sent to the following address: Federal Communications Commission, 1270 Fairfield Road, Gettysburg, PA 17325-7245.

Feeable applications (along with a completed FCC Form 159 and applicable fee) should be sent to the following address: Federal Communications Commission, Wireless Bureau Applications, PO Box 358245, Pittsburgh, PA 15251-5245.

8. Applications with one or more of the defects listed below will be dismissed by the Bureau as defective, rather than returned to the applicant for correction. Consequently, these defects are fatal to the consideration of a PLMR renewal application.

- Applicant files on the wrong FCC Form.
- Applicant fails to sign the application form.

- Applicant fails to pay the correct filing fee.

- Application is filed after expiration and does not include a waiver request.

- Application does not include the proper FCC Registration Number (FRN).

9. Applicants should be aware that applications that are dismissed as defective and subsequently refiled are considered newly-filed applications (*i.e.*, the application loses its original place in the processing line). As newly-filed renewal applications, they may be deemed untimely with respect to the filing window for renewal applications. In addition, these refiled applications must be accompanied by a new filing fee if a fee was originally required. Therefore, it is very important that manually-filed renewal applications be properly filed the first time.

10. *Renewal Applications Filed Outside the Filing Window.* Renewal applications filed with the FCC sooner than ninety days prior to license expiration and not requesting a waiver will be dismissed. Renewal applications that are late-filed (up to, and including thirty days after expiration) will be granted *nunc pro tunc* if the application is otherwise sufficient under the rules and is accompanied by a request for waiver, but the licensee may be subject to an enforcement action for unauthorized operation during this time frame (*e.g.*, operation during the time between the expiration of the license and a Commission action authorizing operation). PLMR applicants who file renewal-only applications more than thirty days after the license expiration date may also request that the license be renewed *nunc pro tunc*, but such requests will not be routinely granted, will be subject to stricter review, and also may be accompanied by enforcement action, including more significant fines or forfeitures. Requests to grant a late-filed application (more than 30 days after expiration) also must be accompanied by a request for a waiver of the FCC's Rules. In determining whether to grant a late-filed renewal application and associated waiver, the Bureau will consider all of the facts and circumstances, including the length of the delay in filing, the reasons for the failure to timely file, the potential consequences to the public if the license should terminate and the performance record of the licensee. It is up to the applicant to provide sufficient justification for grant of the late-filed renewal. [Note: The Bureau will not routinely grant waiver requests solely because the applicant is engaged in public safety activities.]

11. *FCC Registration Number (FRN).* Anyone doing business with the FCC

must obtain an FRN. In order to file a renewal application, applicants must provide the correct FRN information on the application. In order to ascertain the FRN associated with the call sign(s) to be renewed, the licensee can query the call signs using ULS at <http://wireless.fcc.gov/uls/>. If an FRN is associated with the call sign(s) it will be displayed on the Query Results Screen. If there is no FRN listed for the call sign(s) in question, then the licensee must register for an FRN and associate it with the call sign(s) of the station(s) being renewed. Entities may obtain an FRN by completing a FCC Form 160 or file online at <http://wireless.fcc.gov/uls/> by selecting "Register CORES/Call Sign." Since improper FRN information on a PLMR renewal application is a fatal defect, applicants are encouraged to verify this information prior to filing. Also, to assist in FRN registration the FCC provides additional information at <http://svartifoss2.fcc.gov/core/coresHome.html> under Frequently Asked Questions.

12. *Operation After Scheduled License Expiration.* A licensee may continue to operate its station(s) under its existing authorization(s) provided the licensee has a properly filed renewal application for that station on file with the FCC on or before the scheduled date for license expiration. It should be noted that such continued operation is authorized even if the renewal application has been returned by FCC staff for correction. Licensees, however, may not operate under an expired authorization if the renewal application was filed after the license expiration date or if the renewal application was filed prior to expiration but was later dismissed by the FCC. In either of these two instances, if the licensee wants to continue to operate, it must file for and obtain a Special Temporary Authority (STA) from the FCC. Absent grant of a STA, the entity is no longer authorized to operate on the subject frequencies. Moreover, continued operation under either of these circumstances would be violative of the FCC's Rules and the Communications Act of 1934, as amended. Applicants can apply for an STA interactively or manually. To file interactively, see <http://wireless.fcc.gov/uls/> and select online filing. To file manually, entities must submit FCC Form 601 (main form) with the appropriate schedule(s) for the radio service in which they are licensed, plus any attachments that are required. For STA applications, the purpose of the filing (field 2 on the FCC Form 601) would be new (NE).

Federal Communications Commission.

**D'wana R. Terry,**

*Chief, Public Safety and Private Wireless  
Division, Wireless Telecommunications  
Bureau.*

[FR Doc. 03-16338 Filed 6-26-03; 8:45 am]

**BILLING CODE 6712-01-P**

## FEDERAL COMMUNICATIONS COMMISSION

### Sunshine Act Meeting; Open Commission Meeting, Thursday, June 26, 2003

June 19, 2003.

The Federal Communications  
Commission will hold an Open Meeting

on the subjects listed below on  
Thursday, June 26, 2003, which is  
scheduled to commence at 9:30 a.m. in  
Room TW-C305, at 445 12th Street,  
SW., Washington, DC.

Item No.	Bureau	Subject
1 .....	WIRELESS TELE-COMMUNICATIONS	<i>Title:</i> Implementation of Section 6002 (b) of the Omnibus Budget Reconciliation Act of 1993 (WT Docket No. 02-379); and Annual Report and Analysis of Competitive Market Conditions with Respect to Commercial Mobile Services. <i>Summary:</i> The Commission will consider an Eighth Report concerning the status of competition with respect to Commercial Mobile Services.
2 .....	INTERNATIONAL .....	<i>Title:</i> Amendment of the Commission's Space Station Licensing Rules and Policies (IB Docket No. 02-34); and 2000 Biennial Regulatory Review—Streamlining and Other Revisions of Part 25 of the Commission's Rules Governing the Licensing of, and Spectrum Usage by, Satellite Network Earth Stations and Space Stations (IB Docket No. 00-248). <i>Summary:</i> The Commission will consider a Third Report and Order and Second Further Notice of Proposed Rulemaking concerning issues raised by proposed revisions to satellite and earth station license application forms.
3 .....	CONSUMER & GOVERNMENTAL AFFAIRS.	<i>Title:</i> Rules and Regulations Implementing the Telephone Consumer Protection Act of 1991 (CG Docket No. 02-278). <i>Summary:</i> The Commission will consider a Report and Order concerning its rules on unsolicited advertising over the telephone and facsimile machine.

Additional information concerning this meeting may be obtained from Audrey Spivack or David Fiske, Office of Media Relations, (202) 418-0500; TTY 1-888-835-5322.

Audio/Video coverage of the meeting will be broadcast live over the Internet from the FCC's Audio/Video Events web page at <http://www.fcc.gov/realaudio>.

For a fee this meeting can be viewed live over George Mason University's Capitol Connection. The Capitol Connection also will carry the meeting live via the Internet. To purchase these services call (703) 993-3100 or go to <http://www.capitolconnection.gmu.edu>. Audio and video tapes of this meeting can be purchased from CACI Productions, 341 Victory Drive, Herndon, VA 20170, (703) 834-1470, Ext. 19; Fax (703) 834-0111.

Copies of materials adopted at this meeting can be purchased from the FCC's duplicating contractor, Qualex International (202) 863-2893; Fax (202) 863-2898; TTY (202) 863-2897. These copies are available in paper format and alternative media, including large print/type; digital disk; and audio tape. Qualex International may be reached by e-mail at [Qualexint@aol.com](mailto:Qualexint@aol.com).

Federal Communications Commission.

**Marlene H. Dortch,**

*Secretary.*

[FR Doc. 03-16486 Filed 6-25-03; 2:36 pm]

**BILLING CODE 6712-01-P**

## FEDERAL RESERVE SYSTEM

### Agency Information Collection Activities: Announcement Of Board Approval Under Delegated Authority And Submission To OMB

#### SUMMARY: Background

Notice is hereby given of the final approval of proposed information collections by the Board of Governors of the Federal Reserve System (Board) under OMB delegated authority, as per 5 CFR 1320.16 (OMB Regulations on Controlling Paperwork Burdens on the Public). Board-approved collections of information are incorporated into the official OMB inventory of currently approved collections of information. Copies of the OMB 83-Is and supporting statements and approved collection of information instrument(s) are placed into OMB's public docket files. The Federal Reserve may not conduct or sponsor, and the respondent is not required to respond to, an information collection that has been extended, revised, or implemented on or after October 1, 1995, unless it displays a currently valid OMB control number.

**FOR FURTHER INFORMATION CONTACT:** Federal Reserve Clearance Officer—Cindy Ayouch—Division of Research and Statistics, Board of Governors of the Federal Reserve System, Washington, DC 20551 (202-452-3829).

OMB Desk Officer—Joseph Lackey—Office of Information and Regulatory Affairs, Office of Management and

Budget, New Executive Office Building, Room 10235, Washington, DC 20503.

### Final Approval Under OMB Delegated Authority Of The Extension For Three Years, With Revision, Of The Following Reports:

1. *Report title:* Report of Transaction Accounts, Other Deposits, and Vault Cash

*Agency form number:* FR 2900

*OMB Control number:* 7100-0087

*Frequency:* Weekly, quarterly

*Reporters:* Depository institutions

*Annual reporting hours:* 779,506

hours

*Estimated average hours per response:* 3.50 hours

*Number of respondents:* 3,888 weekly and 5,135 quarterly

Small businesses are affected.

*General description of report:* This information collection is mandatory (12 U.S.C. 248(a), 461, 603, and 615) and is given confidential treatment (5 U.S.C. 552(b)(4)).

*Abstract:* Nonexempt institutions B currently defined as those with reservable liabilities greater than the exemption amount B file the FR 2900 weekly if their total deposits are greater than or equal to the nonexempt deposit cutoff and quarterly if their total deposits are less than the nonexempt deposit cutoff. U.S. branches and agencies of foreign banks and Edge and agreement corporations are required to report the FR 2900 weekly regardless of their deposit size. These mandatory