

counterintelligence programs and functions that support the protection of DoD, including counterintelligence support to protect DoD personnel, resources, critical information, research and development programs, technology, critical infrastructure, and U.S. interests against the activities of foreign powers and terrorist groups.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To the Federal Bureau of Investigation, the Central Intelligence Agency, the Department of Homeland Security and other Executive Branch intelligence, counterintelligence, law enforcement, or security agencies to assist them in matters within their jurisdiction pertaining to hostile foreign intelligence or terrorist activities.

The DoD 'Blanket Routine Uses' set forth at the beginning of OSD's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Maintained in paper files and on electronic media.

**RETRIEVABILITY:**

Retrieved by name, Social Security Number, and/or other personal identifiers.

**SAFEGUARDS:**

Records are maintained in a controlled facility. Physical entry is restricted by the use of locks, guards, and is accessible only to authorized personnel. Access to records is limited to person(s) responsible for servicing the record in performance of their official duties and who are properly screened and cleared for need to know. Access to computerized data is restricted by passwords, which are changed periodically.

**RETENTION AND DISPOSAL:**

Disposition pending (until the National Archives and Records Administration approves the retention and disposition of these records, treat as permanent).

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief Information Officer,  
Counterintelligence Field Activity, 251

18th Street, Suite 1200, Arlington, VA 22202-3537.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Privacy and Freedom of Information Coordinator, Counterintelligence Field Activity, 251 18th Street, Suite 1200, Arlington, VA 22202-3537.

Requests should contain the individual's name, date of birth, sufficient information to determine the type of records being sought, and the approximate date the records might have been created.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Privacy and Freedom of Information Coordinator, Counterintelligence Field Activity, 251 18th Street, Suite 1200, Arlington, VA 22202-3537.

Requests should contain the individual's name, date of birth, sufficient information to determine the type of records being sought, and the approximate date the records might have been created.

**CONTESTING RECORD PROCEDURES:**

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are published in OSD Administrative Instruction 81; CFR part 311; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Investigative, operational, and/or analytical files of DoD and other Federal agencies with counterintelligence, intelligence, law enforcement, security, protective, or related responsibilities. Information collected by CIFA from public or commercial sources in compliance with DoD authorities.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

This system of records is a compilation of information from other Department of Defense and U.S. Government systems of records. To the extent that copies of exempt records from those 'other' systems of records are entered into DCIFA 01, OSD hereby claims the same exemptions for the records from those 'other' systems that are entered into this system, as claimed for the original primary system of which they are a part.

An exemption rule for this system has been promulgated in accordance with requirements of 5 U.S.C. 553(b)(1), (2), and (3), (c) and (e) and published in 32

CFR part 311. For additional information contact the system manager.

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**BILLING CODE 5001-06-M**

**DEPARTMENT OF DEFENSE**

**Office of the Secretary**

**Privacy Act of 1974; System of Records**

**AGENCY:** Office of the Secretary, DoD.

**ACTION:** Notice to add a system of records.

**SUMMARY:** The Office of the Secretary of Defense proposes to add a system of records to its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** The changes will be effective on March 28, 2005 unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to OSD Privacy Act Coordinator, Records Management Section, Washington Headquarters Services, 1155 Defense Pentagon, Washington, DC 20301-1155.  
**FOR FURTHER INFORMATION CONTACT:** Ms. Juanita Irvin at (703) 601-4722, extension 110.

**SUPPLEMENTARY INFORMATION:** The Office of the Secretary of Defense notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed systems reports, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, were submitted on (date), to the House Committee on Government Reform, the Senate Committee on Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: February 18, 2005.

**Jeannette Owings-Ballard,**  
*OSD Federal Register Liaison Officer,*  
*Department of Defense.*

**DHA 11**

**SYSTEM NAME:**

Defense Medical Personnel Preparedness Database.

**SYSTEM LOCATION:**

Department of Defense, TRICARE Management Activity, 5205 Leesburg

Pike, Suite 1100, Falls Church, VA 22041-3238.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Active Duty Military, Reserve, National Guard, and DoD civilian employees, to include non-appropriated fund employees and foreign nationals.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Individual's name, gender, work address and telephone number, Social Security Number, medical training information including class names and class dates, and personnel readiness documentation that includes immunization and other health information required to determine an individual's fitness to perform their duties related to the mission of the Armed Forces and the Military Health System.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental regulations; E.O. 12656, Assignment of Emergency Preparedness Responsibilities; DOD-I 1322.24, Military Medical Readiness Skills Training; DoD 6013.13-M, Medical Expense Performance Reporting System (MEPRS) for Fixed, Medical/Dental Treatment Facilities; DoD 5136.1-P, Medical Readiness Strategic Plan (MRSP); and E.O. 9397 (SSN).

**PURPOSE(S):**

The Office of the Secretary is establishing a single Department of Defense electronic database that provides the preparedness of DoD medical personnel to meet national security emergencies.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD "Blanket Routine Uses" set forth at the beginning of OSD's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

The records are maintained in computers and computer output products.

**RETRIEVABILITY:**

Records are retrieved by individual's name and Social Security Number.

**SAFEGUARDS:**

The records are maintained in a government-controlled facility. Physical access is limited to personnel with appropriate clearance and need-to-know. Access to computerized data is restricted by password. Passwords are changed periodically.

**RETENTION AND DISPOSAL:**

Maintained for as long as DoD medical personnel are active and in Military Health Services System. Upon death or disenrollment from system, records are marked for inactive file and kept an additional five years. Storage media containing data with personal identifiers will be erased (degaussed) after the five-year inactive record retention.

**SYSTEM MANAGER(S) AND ADDRESS:**

Program Manager, Resources Information Technology Program Office, 5205 Leesburg Pike, Suite 1100, Falls Church, VA 22041-3238.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the TRICARE Management Activity Privacy Office, 5111 Leesburg Pike, Suite 810, Falls Church, VA 22041-3238.

Requests must contain the individual's full name and Social Security Number.

**RECORD ACCESS PROCEDURES:**

Individuals seeking to determine whether information about themselves is contained within the system should address written inquiries to the TRICARE Management Activity Privacy Office, 5111 Leesburg Pike, Suite 810, Falls Church, VA 22041-3238.

Requests must contain the individual's full name and Social Security Number.

**CONTESTING RECORD PROCEDURES:**

Individuals may request a record be amended. Correspondence should be sent to TRICARE Management Activity Privacy Office, 511 Leesburg Pike, Suite 810, Falls Church, VA 22041-3238.

Individual must include as much information, documentation, or other evidence as needed to support your request to amend the pertinent record.

**CONTESTING RECORD PROCEDURES:**

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are contained in OSD Administrative Instruction 81; 32 CFR part 311; or may be obtained from the system manager.

**RECORDS SOURCE CATEGORIES:**

Information about individuals in the records is obtained primarily from DoD Pay and Personnel Systems, the Military Medical Eligibility System (known as the Defense Enrollment Eligibility Reporting System), and from personnel who work at DoD Medical facilities. Additional information may be obtained from DoD supervisors or DoD operational records.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

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**DEPARTMENT OF DEFENSE**

**Department of the Air Force**

**Privacy Act of 1974; System of Records**

**AGENCY:** Department of the Air Force, DoD.

**ACTION:** Notice to add a record system.

**SUMMARY:** The Department of the Air Force proposes to add a system of records notice to its inventory of records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** The actions will be effective on March 28, 2005, unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to Mrs. Eugenia Harms, Air Force Privacy Act Officer, AF-CIO/P, 1155 Air Force Pentagon, Washington, DC 20330-1155.

**FOR FURTHER INFORMATION CONTACT:** Mrs. Eugenia Harms at (703) 696-6280.

**SUPPLEMENTARY INFORMATION:** The Department of the Air Force's record system notices for records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed system report, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, was submitted on January 26, 2005, to the House Committee on Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated February 8, 1996 (February 20, 1996, 61 FR 6427).