

data collection approval request is for studies to be conducted in 2011, 2012, 2013 and 2014 of prior year certification and recertification actions.

## B. Solicitation of Public Comment

These studies will provide current information on the quality of tenant interviews (e.g., whether they are being asked about all sources of income) and the reliability of eligibility determinations and income verification.

*Members of affected public:* Recipients of Public Housing and Section 8 Housing Assistance subsidies.

*Estimation of the total number of hours needed to prepare the information collection, including the number of respondents, frequency of response, and hours of response:* For each study, approximately 600 PHA/program sponsor staff will need to be asked about recertification procedures, training, interview procedures, and problems encountered in conducting (re)certifications. Although more than one staff member may need to be contacted to obtain answers to all questions, the questionnaire will be administered once at each participating project and the total interview times are expected to be less than 40 minutes per PHA or project. Researchers will survey approximately 2,400 program participants to obtain information on household composition, expenses, and income. The time required for these interviews will vary, but is estimated to require an average of about 50 minutes per interview.

The time estimates provided are based on the 2011 QC survey. The proposed surveys will continue to make use of Computer Assisted Interviewing (CAI) questionnaires and equipment, which are being used in part because they reduce interview times. The software also provides for consistency check and ensures that all needed data have been collected, thereby reducing the need for the follow-up contacts. Status of the Proposed Information Collection: Pending OMB approval.

*Status of the proposed information collection:* Pending OMB approval.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: August 29, 2013.

**Jean Lin Pao,**

*General Deputy Assistant Secretary for Policy Development and Research.*

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## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket Number FR-5623-N-04]

### Federal Housing Administration (FHA) Healthcare Facility Documents: Notice of Information Collection—Proposed Documents Eligible for Electronic Submission

**AGENCY:** Office of the Assistant Secretary for Housing—Federal Housing Commissioner, HUD.

**ACTION:** Notice.

**SUMMARY:** On March 14, 2013, HUD published in the **Federal Register** a notice that announced that FHA's healthcare facility documents completed the notice and comment processes under the Paperwork Reduction Act of 1995, and had been assigned a control number, 2502-0605, by the Office of Management and Budget. The assignment of a control number concluded a 10-month process through which HUD solicited public comment to update 115 healthcare facility documents to reflect current policy and practices, to improve accountability by all parties involved in FHA's healthcare facility transactions and strengthen risk management.

Through this notice, HUD solicits public comment solely on the issue of which healthcare facility documents are eligible for electronic submission. HUD did not address this issue as part of the previous notice and comment process, but recognizes the importance, efficiency, and reduction of burden that electronic submission of documents can achieve, and now solicits public comment on the healthcare facility documents that HUD has determined may be submitted, but are not required to be submitted, electronically.

**DATES:** *Comment Due Date:* November 12, 2013.

**ADDRESSES:** Interested persons are invited to submit comments regarding this notice. Communications must refer to the above docket number and title. There are two methods for submitting public comments:

1. *Submission of Comments by Mail.* Comments may be submitted by mail to the Regulations Division, Office of General Counsel, Department of Housing and Urban Development, 451 7th Street SW., Room 10276, Washington, DC 20410-0500.

2. *Electronic Submission of Comments.* Comments may be submitted electronically through the Federal eRulemaking Portal at [www.regulations.gov](http://www.regulations.gov). HUD strongly encourages commenters to submit

comments electronically. Electronic submission of comments allows the commenter maximum time to prepare and submit a comment, ensures timely receipt by HUD, and enables HUD to make them immediately available to the public. Comments submitted electronically through the [www.regulations.gov](http://www.regulations.gov) Web site can be viewed by other commenters and interested members of the public. Commenters should follow the instructions provided on that site to submit comments electronically.

**Note:** To receive consideration as public comments, comments must be submitted through one of the two methods specified above. Again, all submissions must refer to the docket number and title of the notice.

*No Facsimile Comments.* Facsimile (fax) comments are not acceptable.

*Public Inspection of Public Comments.* All properly submitted comments and communications will be available for public inspection and downloading at [www.regulations.gov](http://www.regulations.gov) under the docket number for this notice.

**FOR FURTHER INFORMATION CONTACT:** John M. Hartung, Director, Policy and Risk Management Division, Office of Residential Care Facilities, Office of Healthcare Programs, Office of Housing, U.S. Department of Housing and Urban Development, 1222 Spruce Street, Room 3.203, St. Louis, MO 63103-2836; telephone (314) 418-5238 (this is not a toll-free number). Persons with hearing or speech disabilities may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

## SUPPLEMENTARY INFORMATION:

### I. Background—Prior Public Comment on Substance of Healthcare Facility Documents

On May 3, 2012, at 77 FR 26304, and consistent with the Paperwork Reduction Act of 1995 (PRA), HUD published a notice in the **Federal Register** seeking public comment for a period of 60 days (60-day Notice) on HUD's proposed update and revisions to a set of production, underwriting, asset management, closing, and other documents used in connection with transactions involving healthcare facilities, excluding hospitals (collectively, the healthcare facility documents), that are insured pursuant to section 232 of the National Housing Act (Section 232). In conjunction with publication of the 60-day Notice, the proposed revised healthcare facility documents (115 documents) were made available at: [www.hud.gov/232forms](http://www.hud.gov/232forms). In addition to presenting unmarked versions of the documents, this Web

site, to the extent applicable, presented the proposed healthcare facility documents as a redline/strikeout against the updated multifamily rental project closing documents to highlight the changes made to facilitate a healthcare transaction. Where the proposed healthcare facility documents were based on existing healthcare facility documents, the proposed healthcare facility documents, in addition to being presented in an unmarked format, were presented in redline/strikeout format so that reviewers could see the changes proposed to the existing healthcare facility documents.<sup>1</sup>

As a special outreach to the public on proposed changes to the healthcare facility documents and Section 232 program regulations, HUD hosted a forum on May 31, 2012, in Washington, DC. (See <http://portal.hud.gov/hudportal/HUD?src=/press/multimedia/videos>.) While comments were raised and discussed at the forum, HUD encouraged forum participants to file written comments through the [www.regulations.gov](http://www.regulations.gov) Web site so that all comments would be more easily accessible to interested parties. All comments, whether submitted through [www.regulations.gov](http://www.regulations.gov) or raised at the forum, were considered in the development of the revised documents which were published on November 21, 2012 (77 FR 69870), and for which, consistent with the PRA, comment was solicited for an additional 30 days (30-day Notice).

In the 30-day Notice, HUD identified substantive changes that were made to the healthcare facility documents in response to public comments submitted on the 60-day Notice, responded to significant issues raised by the commenters, and identified proposed additional changes based on further consideration of certain issues. As was the case with the 60-day Notice, HUD

posted on its Web site the further revised healthcare facility documents in (1) a clean format, and (2) in redline/strikeout format, to show the changes made from the versions posted with issuance of the 60-day Notice.

On March 14, 2013, at 78 FR 16279, HUD published in the **Federal Register** a notice that announced the approval of the healthcare facility documents under the PRA and an assignment of a control number, 2502-0605, by the Office of Management and Budget (OMB). In addition to announcing the assignment of an OMB control number, HUD advised in the May 14, 2013, notice that additional changes were made to the healthcare facility documents in response to comments submitted on the 30-day Notice. In the March 14, 2013, notice, HUD highlighted additional changes made to the healthcare facility documents, and once again, provided on HUD's Web site at [www.hud.gov/232forms](http://www.hud.gov/232forms), the final versions of the documents in clean and redline/strikeout formats so that reviewers could see the final changes made to the documents and the clean final versions of the documents.

## II. Solicitation of Comment on Electronic Submission of Healthcare Facility Documents

As a result of the significant solicitation of public comment on the substance of the healthcare facility documents, this solicitation of public comment is devoted solely to the issue of which healthcare facility documents may be submitted electronically. Consistent with current practice, HUD requires applications for mortgage insurance be submitted electronically. Any healthcare facility documents submitted as part of an application for mortgage insurance must be submitted electronically. Of the other healthcare facility documents, HUD has identified

13 documents that HUD has determined must be submitted with original signatures, in hard copy format. These documents are the following: Healthcare Regulatory Agreement—Borrower (HUD-92466-ORCF); Healthcare Regulatory Agreement—Operator (HUD-92466A-ORCF); Management Certification—Residential Care Facility (HUD-9839-ORCF); Lender Certification (HUD-92434-ORCF); Offsite Bond—Dual Obligor (HUD-92479-ORCF); Performance Bond—Dual Obligor (HUD-92452-ORCF); Payment Bond (HUD-92452A-ORCF); Request for Endorsement (HUD-92455-ORCF); Request for Final Endorsement (HUD-92023-ORCF); Guide for Opinion for Mater Tenant's Counsel (HUD-92335-ORCF); Healthcare Regulatory Agreement—Master Tenant (HUD-92337-ORCF); Guide for Opinion of Borrower's Counsel (HUD-91725-ORCF); and Guide for Opinion of Operator's Counsel and Certification (HUD-92325-ORCF). For any of the remaining healthcare facility documents other than application documents or these 13 documents, HUD does not require that any of these remaining documents be submitted electronically, but presents electronic submittal as an option.

In HUD's 30-day Notice, HUD listed in a table all the documents for which approval under the PRA was sought and provided the burden hours and costs calculated for preparation of and submission of each of documents and provided a total aggregate annual cost of \$4,393,301. (See 77FR 69887–69889).

In the table below, HUD provides a breakdown of the estimated costs involved in hard copy preparation and shipping, and estimates a \$450,000 annual savings in costs if documents are submitted electronically rather than in hard copy.

Item	Cost per item	Costs
Printing by Lender .....	1,500 pages at \$.04 per page .....	\$60.00
Lender Box Preparation .....	\$50 per hour and two hours per box .....	\$100.00
Shipping by Lender to HUD in Field .....	1-40 lb. box .....	\$20.00
HUD processing preparation (Field and HQ) .....	\$50 per hour and 1 hour per box .....	\$50.00
Shipping by HUD Field to HQ .....	1-40 lb. box .....	\$20.00
Total .....	.....	\$250.00 per box
Estimated # Boxes per project .....	3	
Estimated # of projects per year .....	600	
Total Annual Costs .....	(# of boxes × # of projects × cost per box) .....	\$450,000.00

<sup>1</sup> Along with the 60-day Notice, HUD published in the **Federal Register** on May 3, 2012, at 77 FR 26218, a proposed rule that proposed to strengthen regulations for HUD's Section 232 program to

reflect current policy and practices, and to improve accountability and strengthen risk management. A final rule following the May 3, 2012, proposed rule, and taking into consideration public comment

received on the proposed rule, was published on September 7, 2012, at 77 FR 55120.

Therefore, in accordance with 5 CFR 1320.8(d)(1), HUD is soliciting comments from members of the public and interested parties on:

(1) Whether the documents identified by HUD for originally signed, hard copy submission are necessary in such format for proper performance of the transactions in which the documents are used;

(2) Whether any of the documents not identified as necessary for originally signed, hard copy submission should be submitted only in originally signed, hard copy;

(3) The accuracy of the agency's estimate of the reduced burden and reduced costs for submission of documents electronically;

(4) Whether electronic submission of application documents enhances the utility and efficiency of the transactions in which the documents are used;

(5) Whether electronic submission of other documents enhances the utility and efficiency of the transactions in which the documents are used; and

(6) Additional ways, through information technology, to minimize the burden of the collection of information on those who are to respond.

Interested persons are invited to submit comments regarding the information collection requirements in this proposal. Comments must be received by *November 12, 2013*. Comments must refer to the proposal by name and docket number (FR-5354-N-01) and must be sent to:

HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503, Fax number: (202) 395-6947, and  
Colette Pollard, Office of the Chief Information Officer, Department of Housing and Urban Development, 451 Seventh Street SW., Room 4178, Washington, DC 20410.

Dated: September 4, 2013.

**Laura M. Marin,**  
*Associate General Deputy Assistant Secretary for Housing—Associate Deputy Federal Housing Commissioner.*

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## DEPARTMENT OF THE INTERIOR

### Office of the Secretary

[XXXD4523WD DWDFSE000.RV0000 DS68664000]

### Privacy Act of 1974, as Amended; Notice of a New System of Records

**AGENCY:** Office of the Secretary, Department of the Interior.

**ACTION:** Notice of creation of a new system of records.

**SUMMARY:** Pursuant to the provisions of the Privacy Act of 1974, as amended, the Department of the Interior is issuing a public notice regarding the Department of the Interior system of records titled "Oracle Federal Financials." The Oracle Federal Financials application is a financial software package that clients may use to perform budgeting, purchasing, and procurement functions. The related system of records contains information relating to corporations and other business entities as well as individuals. Records in this system are subject to the Privacy Act only if they are about an individual within the meaning of the Act, and not if they are about a business or other non-individual.

**DATE:** Comments must be received by October 21, 2013. This new system will be effective October 21, 2013.

**ADDRESSES:** Submit comments either by mail or by hand-delivery to the OS/IBC Privacy Act Officer, U.S. Department of the Interior, 1849 C Street NW., Mail Stop 2650 MIB, Washington, DC 20240; or by email to [privacy@IBC.gov](mailto:privacy@IBC.gov).

#### FOR FURTHER INFORMATION CONTACT:

Chief, Application Management Branch, Finance & Procurement Systems Division, U.S. Department of the Interior, Interior Business Center, 625 Herndon Parkway, Herndon, VA 20170, or by telephone at (703) 735-4131.

#### SUPPLEMENTARY INFORMATION:

##### I. Background

The Department of the Interior's (DOI) Interior Business Center (IBC) is a service provider that performs services for other Federal government agencies, both inside and outside the DOI. The IBC's service offerings include providing and maintaining various types of business management systems for its clients, including human resources and financial management applications. The Oracle Federal Financials (OFF) application will offer IBC clients a suite of customized Oracle financial management modules that combine to provide a comprehensive financial software package. The OFF modules address budgeting, purchasing, Federal procurement, accounts payable, fixed assets, general ledger, inventory, and accounts receivable. The OFF application is hosted by the IBC; each client agency accesses the system remotely to populate and manage its own data. Clients can contract with the IBC for an OFF package that includes a full set of modules or for a more limited set. The IBC is responsible for system

administration functions, while each client has one or more designated managers who are responsible for maintaining the client's data in the OFF system.

Some OFF records are covered by three existing system of records notices (SORNs), which are GSA/GOVT-3, Travel Charge Card Program; GSA/GOVT-4, Contracted Travel Services Program; and GSA/GOVT-6, GSA SmartPay Purchase Charge Card Program. This notice incorporates GSA/GOVT-3, GSA/GOVT-4, and GSA/GOVT-6 by reference.

Client data maintained within the OFF System is covered by this SORN. Clients that remove records from OFF for use outside of the system will be responsible for ensuring the use of the records is consistent with this SORN, or other published SORN, as indicated above, and the requirements of the Privacy Act.

The system will be effective as proposed on *October 21, 2013*, unless comments are received which would require a contrary determination. DOI will publish a revised notice if changes are made based upon a review of the comments received.

##### II. Privacy Act

The Privacy Act of 1974, as amended, embodies fair information practice principles in a statutory framework governing the means by which Federal agencies collect, maintain, use, and disseminate individuals' personal information. The Privacy Act applies to information that is maintained in a "system of records." A "system of records" is a group of any records under the control of an agency for which information is retrieved by the name of an individual or by some identifying number, symbol, or other identifying particular assigned to the individual. The Privacy Act defines an individual as a United States citizen or lawful permanent resident. As a matter of policy, DOI extends Privacy Act protections to all individuals. Individuals may request access to their own records that are maintained in a system of records in the possession or under the control of DOI by complying with DOI Privacy Act Regulations, 43 CFR Part 2.

The Privacy Act requires each agency to publish in the **Federal Register** a description denoting the type and character of each system of records that the agency maintains and the routine uses made of the information in each system. The purposes of the notice are to make agency record keeping practices transparent, to notify individuals regarding the uses of their records, and